

*Parry Sound  
Public Library*



## MINUTES OF THE MEETING OF March 21, 2017

Present: Terry Zanussi, Susan Murphy, Nicole Pullbrook, Jim Marshall, Stephen Heder

Regrets: Keith Saulnier, Colleen O'Hare,

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, March 21, 2017 at the Parry Sound Public Library at 9:00 a.m.

### 1. CALL TO ORDER

The meeting was called to order at 9:05 a.m.

### 2. APPROVAL OF AGENDA

**RESOLUTION:**

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall to approve the Agenda.

CARRIED

### 3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

### 4. MINUTES

**RESOLUTION:**

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall that the Minutes of the Board meeting held on February 21, 2017 be adopted.

CARRIED

### 5. UNFINISHED BUSINESS

#### i. Policy Committee

**RESOLUTION:**

MOVED by Susan Murphy and SECONDED by Jim Marshall that the proposed Bylaws BL-01 Statement of Authority, BL-02 Composition of the Board, BL-03 Terms of Reference of the Officers, BL-04 Powers and Duties of the Board and BL-05 Meetings of the Board be approved replacing library bylaws currently in existence.

CARRIED

**6. NEW BUSINESS**

**i. Board Members**

**RESOLUTION:**

**MOVED** by Susan Murphy and **SECONDED** by Stephen Heder that the Board acknowledges the absence of Keith Saulnier, board member, and authorizes his absence from the PSPL Board for the months of December 2016, January 2017 and February 2017. CARRIED

**ii. Draft Audited Financial Statements**

**RESOLUTION:**

**MOVED** by Susan Murphy and **SECONDED** by Jim Marshall to approve the Draft Audited Financial Statements for 2016. CARRIED

**7. CORRESPONDENCE**

- i. Email from Susan Murphy dated February 23, 2017

**8. FINANCIAL REPORTS**

None presented pending audit.

**9. CHIEF EXECUTIVE OFFICER'S REPORT**

**RESOLUTION:**

**MOVED** by Susan Murphy and **SECONDED** by Jim Marshall that the CEO Report be received. CARRIED

**10. OTHER REPORTS**

**11. OTHER BUSINESS**

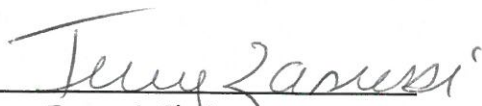
**12. CLOSED SESSION**

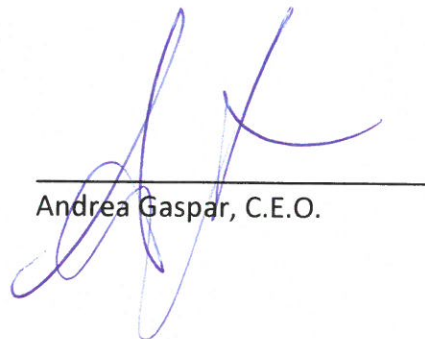
**No Closed Session.**

**13. NEXT MEETING & ADJOURNMENT**

**RESOLUTION:**

**MOVED** by Nicole Pullbrook and **SECONDED** by Stephen Heder that the meeting be adjourned to Tuesday, April 18, 2017 at 9:00 a.m. at the Parry Sound Public Library. CARRIED

  
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Terry Zanussi, Chair

  
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Andrea Gaspar, C.E.O.