



## Parry Sound Public Library Board Minutes

Tuesday, April 17, 2018-- 9:00 a.m.at the Parry Sound Public Library

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**Members Present:** Terry Zanussi, Susan Murphy – Council Rep. Carling Town, Nora Alexander, Colleen O’Hare, Stephen Heder

**Regrets:** Jim Marshall – Council Rep. Parry Sound

**Staff Present:** Rita Orr, C.E.O.

**1.0 Call to Order:** The meeting was called to order at 9:00 a.m.

### 2.0 Approval of agenda:

#### **Motion #2018 - 71**

We the Parry Sound Public Library Board, accept the April 17, 2018 agenda, as circulated to all members to be approved, as amended

Moved by: C. O’Hare and seconded by S. Murphy

**Carried**

### 3.0 Declaration of any Conflicts of Interest – None

### 4.0 Adopt minutes from

#### **Motion #2018 - 72**

That we the Parry Sound Public Library Board, accept the minutes from March 27, 2018 as presented to all board members be approved as amended.

Moved by C. O’Hare and seconded by S. Murphy

**Carried**

### 5.0 SPECIAL GUESTS:

Eric Cavanaugh from B.D. O. - Presenter

Mr. Cavanaugh reported on the 2017 Audit Report Draft and explained how it is prepared to the board members. Questions were answered and in general all board members were pleased with the outcome of the 2017 Audit Report. It was also discussed that there are two parts of the Library; Operating Levy and a Capital Cost formula Levy. Further review on this will take place in the future. With high increases in the building cost, such as water, hydro and gas, the board discussed the future of the operational budget and a discussion should take place with the Town of Parry Sound to see what can be done in this matter.

Kim Chen – Director of Finance/Treasurer, Town of Parry Sound – Gave her regrets.

### 6.0 UNFINISHED BUSINESS:

#### **a) Motion #2018 -73**

That we the Parry Sound Public Library Board, accept the lighting assessment and to direct the C.E.O. to go ahead with the project, as circulated to all members be approved.

Moved by N. Alexander and seconded by S. Murphy

*Carried*

\*Note: N. Alexander would like more detail on which lights will be changed, R. Orr said she'll contact Mark Dranfield and give the Board an assessment of what exactly the work entails and will email the information to them.

## **7.0 NEW BUSINESS:**

### **a) Motion #2018 – 74**

That we the Parry Sound Public Library Board, accept and approve the 2017 Audit Report Draft from B.D.O. Canada LLP, dated March 5, 2018, as circulated to all members be approved.

Moved by: C. O'Hare and seconded by S. Heder

*Carried*

## **8.0 CORRESPONDENCE - None**

## **9.0 Financial Reports from Motion #2018 - 75**

We the Parry Sound Public Library Board accept the Treasurer's report of Disbursements as presented from March 15, 2018 to April 15, 2018 for the amount of \$31,529.96 as presented, be approved.

Moved by: S. Murphy and seconded by C. O'Hare

*Carried*

## **10.0 Chief Executive Officer's Report:**

**a)** R. Orr mentioned that she will be emailing all Board members the Parry Sound Area Chamber of Commerce weekly newsletter and also appreciates the Chamber for including the Parry Sound Public Library for our upcoming events.

**b)** R. Orr showed the invite which will go to artists to wish to participate in the Great Gatsby Social being held on Saturday, August 11, 2018 here at the library from 6:00 to 10:00 p.m. We have room for 8 displays for artist to showcase their work and be able to sell their beautiful products. Tickets for the event will go on sale end of May for \$45.00 with a tax receipt of \$25.00 and this includes appetizers, live music by the KRUZ Brothers Jazz Band and one free drink, there will also be a cash bar. The Social will be from 6:00 to 8:00 P.M. and then the band will head downstairs to the auditorium to entertain our guests for one hour. There will be a silent auction and that will close at 9:30 p.m. Everyone is encouraged to dress up for the part. Limited tickets will be sold for this event due to space. This event is in sponsorship for "Elevating Minds"; a fundraiser for the new elevator for the Parry Sound Public Library.

**c)** New Programs starting up in May:

- Author Reading "30 Days in Attawapiska" Wednesday, May 9, 2018 at 1:00 p.m.
- Intro to Meditation Wednesday May 16<sup>th</sup> and Wednesday, May 23<sup>rd</sup> from 6:00 to 6:45 p.m.
- Spring Fling Food Drive from April 18<sup>th</sup> to June 16<sup>th</sup> Food Items will be donated to the Harvest Share

**11.0 Other Reports - None**

**12.0 Other Business:**

**13.0 Closed Session – *Not Necessary***

**14.0 Motion #2018-**

That we the Parry Sound Public Library Board, accept a motion to adjourn at 10:30 a.m.

Moved by: C. O'Hare and seconded by N. Alexander

***Carried***

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**Next regular meeting is on May 15, 2018@ 9:00 a.m. @ Parry Sound Public Library**

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*Terry Zanussi –Chair*

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*Rita Orr, C.E.O. Secretary/Treasurer*