



## Parry Sound Public Library Board Minutes

Tuesday, June 19, 2018-- 9:00 a.m.at the Parry Sound Public Library

**Members Present:** Terry Zanussi, Susan Murphy – Council Rep. Carling Town, Jim Marshall – Council Rep. Parry Sound, Nora Alexander, Stephen Heder, Colleen O’Hare

**Staff Present:** Rita Orr, C.E.O.

**1.0 Call to Order:** The meeting was called to order at 9:00 a.m.

### 2.0 Approval of Agenda:

#### **Motion #2018 - 89**

We the Parry Sound Public Library Board, accept the June 19, 2018 agenda, as circulated to all members to be approved, as amended

Moved by: C. O’Hare and seconded by S. Murphy

**Carried**

### 3.0 Declaration of any Conflicts of Interest – None

#### 4. **Guest:** Brenda Ryan from FAD – Presentation

B. Ryan discussed what the past board visualized the library could look like and showed drawing concepts which FAD Architects had done a few years back. Also the ramp was discussed in how this could be reconstructed at the side of the library to go down to the auditorium. B. Ryan will work on a concept drawing and a preliminary cost of such a project. She stated that the building is a great building for a library. Capital plans was also recommended and have a priority list for the building.

### 5.0 Adopt minutes from preceding meeting

#### **Motion #2018 - 90**

That we the Parry Sound Public Library Board, accept the minutes from May 15, 2018 as presented to all board members be approved as amended.

Moved by: J. Marshall and seconded by N. Alexander

**Carried**

### 6.0 UNFINISHED BUSINESS:

a) **Motion In Kind** – Fundraising Policy amended section 12 a)

#### **b) Motion #2018-81**

We the Parry Sound Public Board accept the following:

Policy #OP-26 Community Information Policy, as circulated to all which was tabled May 15, 2018 and amended section 1 and 2, to be approved.

Moved by: N. Alexander and seconded by S. Murphy

**c) Motion #2018 – 91**

That we the Parry Sound Public Library Board, continue to fundraise for accessibility for the future of the Parry Sound Public Library, therefore, continuing having fundraising events such as yard sales and social events. These funds will be directed to a separate reserve account for accessibility.

Moved by C. O’Hare and seconded by J. Marshal

***Carried***

Note: It was also discussed that the CEO R. Orr get direction from the auditor in regards to the type of account.

**d) Yard Sale Update – Saturday, July 7, 2018**

R. Orr mentioned that plenty of items have been donated by the community and the library will continue to do so up to the date. Also she asked if any Board members would like to volunteer at this event and collect money from the public. Funds will be accepted as donations to all items. N. Alexander, T. Zanussi, S. Heder and C. O’Hare offered their time for this event. Green T-Shirts have been purchased and black cash aprons for all volunteers to wear. Staff will be identified as “**Staff**” on the back of the T-Shirts and “**Volunteer**” on the back of theirs. The goal is \$1800.00 R. Orr hopes for.

**e) Great Gatsby Fundraiser – Saturday, August 11, 2018**

R. Orr state that tickets are for sale \$45.00 with a tax receipt of \$25.00 The Silent Auction Items have been generously donated by businesses in the area. A letter was sent out in February explaining the event. R. Orr estimates the Silent Auction will bring in approximately \$1000.00 There will be a cash bar serving wine and beer. A bartender with smart serve will be in charge.

**f) Future of the Parry Sound Public Library Building - Discussion**

It was brought forward by N. Alexander that the Board should consider in principle of having a partnership with the future Wellness Centre. This will be further discussed at the September 18<sup>th</sup> board meeting.

**7.0 NEW BUSINESS:**

**a) T.D. Summer Program – July 3<sup>rd</sup> Launch Program**

R. Orr hopes for an outstanding participation from our community children to join in on the fun with the T.D. Summer programs. Kicking off the season with Rock Garden Party and having the Do’s Days back and summer reading stories and crafts. Calendar was sent to all Board members.



### 8.0 Correspondence - Service Canada

Unfortunately, we the Parry Sound Public Library did not receive a summer student grant this year. Funds were distributed to other organizations in the area.

### 9.0 Financial Reports:

#### Motion #2018 – 92

We the Board accept the treasurer's report of disbursements as presented from May 16, 2018 to June 1, 2018 for the amount of \$31,018 as presented, be approved.

Moved by C. O'Hare and seconded by S. Murphy

**Carried**

### 10.0 Chief Executive Officer's Report

- a) 2017 Annual Report – E mailed to all Board members and posted on the web site.
- b) Mini Survey regarding customer service and programming on the Parry Sound Public Library website.

R. Orr mentioned that she wanted to know what the public wants in programming; therefore, a quick survey monkey questionnaire was developed and attached to the web site. The results will be done in October.

### 11.0 Other Reports - None

### 12.0 Other Business: None

### 13.0 Closed Session – Not Necessary

### 14.0 Return to Open Session – Not Necessary

### 15.0 Motion #2018-

That we the Parry Sound Public Library Board, accept a motion to adjourn at 10:03 a.m.

Moved by: J. Marshall and seconded by S. Heder

**Carried**

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**Next regular meeting is on Tuesday, September 18, 2018@ 9:00 a.m. @ Parry Sound Public Library**

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*Terry Zanussi –Chair*

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*Rita Orr, C.E.O. Secretary/Treasurer*