



# PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, June 08, 2022 @ 9:00 a.m. @ Parry Sound Public Library

**PRESENT:** Tom Lundy – Chair, Archipelago Rep., Doug McCann, Town of Parry Sound Rep., Lynn Gregory, Municipality of McDougall Rep., Colleen O’Hare, Stephen Heder, Jennifer Hoddy

**REGRETS:** Susan Murphy, Vice-Chair Carling Township Rep, Vanessa Backman, Town of Parry Sound Rep.

**STAFF:** Selena Martens, Interim C.E.O.

**1. CALL TO ORDER at 9:12 a.m.**

**2. APPROVAL OF AGENDA**

**Motion #2022 – 130**

That we the Parry Sound Public Library Board, accept the June 08, 2022 agenda, as circulated to all members to be approved.

Moved by: L. Gregory and seconded by D. McCann

*Carried*

**3. DECLARATIONS OF CONFLICTS OF INTEREST - None**

**4. APPROVAL OF CONSENT AGENDA:**

**Motion #2022 – 131**

That we the Parry Sound Public Library Board, approve the June 08, 2022 consent agenda, including the Minutes of the Meeting of April 13, 2022, as circulated to all members.

Moved by: J. Hoddy and seconded by C. O’Hare

*Carried*

**4.1 Minutes:**

a) Minutes of Meeting April 13, 2022

**4.2: Correspondence – None**

**5. NEW BUSINESS AND ITEMS FOR DISCUSSION:**

**Motion #2022 – 127**

That we, the Parry Sound Public Library Board, approve the 2021 Draft Audited Financial Statements prepared by BDO.

Moved by: J. Hoddy and seconded by S. Heder

*Carried*

**Motion #2022 – 128**

That we the Parry Sound Public Library Board, approve moving the 2021 Surplus in the amount of \$11,466 from the Current Account 7306016 to the Capital Reserves Acct 7306113.

Moved by: D. McCann and seconded by J. Hoddy

*Carried*

**Motion #2022 – 129**

That we the Parry Sound Public Library Board, approve Selena Martens, Interim CEO, as a signing authority on the Parry Sound Public Library’s bank accounts: 7306016, 7606113, 1628615.

Moved by: C. O'Hare and seconded by D. McCann

*Carried*

**Motion #2022 – 132**

That we the Parry Sound Public Library Board, approve adding Stephen Heder as a signatory on the library bank accounts: 7306016, 7306113, 1628615.

Moved by: T. Lundy and seconded by D. McCann

*Carried*

**Motion #2022 – 133**

That we the Parry Sound Public Library Board, approve the Interim CEO, Selena Martens, to approach CIBC for a no-fee credit card with a limit of \$2,500 or less.

Moved by: T. Lundy and seconded by J. Hoddy

*Carried*

**6. UNFINISHED BUSINESS:**

**6.1** Discussion of the library building – no updates at this time.

**7. FINANCIAL:**

**7.1: Treasurer's Report for the following to be approved.**

**Motion #2022-134**

That we, the Parry Sound Public Library Board, accept the Treasurer's report of disbursements as presented from April 01 to April 30, 2022 in the amount of \$31,185.42 as presented be approved.

Moved by: S. Heder and seconded by: J. Hoddy

*Carried*

**7.2: Treasurer's Report for the following to be approved.**

**Motion #2022-135**

That we, the Parry Sound Public Library Board, accept the Treasurer's report of disbursements as presented from May 01 to May 31, 2022 in the amount of \$81,174.91 as presented be approved.

Moved by: L. Gregory and seconded by: C. O'Hare

*Carried*

**8. CEO REPORT:**

**8.1** CEO Report

**8.2** Update on Library Events

**8.3** 2022 1<sup>st</sup> Quarter Statistics

**9. OTHER DISCUSSION:**

**9.1** Library Hours

**9.2** HR Committee – CEO Search

**NEXT MEETING AND AJOURNMENT –**

**Motion#2022-136**

That we the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 10:26 a.m.

Moved by: S. Heder and seconded by: D. McCann

*Carried*

**Next meeting September 14th, 2022 @ 9:00 a.m. @ the Library (no meeting in July-August)**