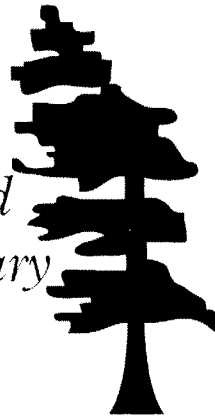


*Parry Sound
Public Library*



MINUTES OF THE MEETING OF April 28, 2015

Present: Terry Zanussi, Jim Marshall, Susan Murphy, Dianna Allen

Regrets: Philip Bywater, Alison Scarrow

Absent: Keith Saulnier

Staff Present: Andrea Gaspar, Selena Marten

The Parry Sound Public Library Board met Tuesday, April 28, 2015 in the Parry Sound Public Library Auditorium at 1:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Dianna Allen to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Minutes of the Board meeting held on March 24, 2015 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. Retired Board Members

Retired Board member Bonnie Keith was in attendance to honour her 8 years of service to the Parry Sound Public Library Board.

ii. Policy Review

RESOLUTION:

MOVED by Jim Marshal and SECONDED by Susan Murphy that the Operational Policy, Safety, Security & Emergency in the Library as presented by the Policy Committee be approved as amended under Policy Number OP-02. This policy supersedes previous policy on this matter

and is to be reviewed every 3 years.

CARRIED

RESOLUTION:

MOVED by Dianna Allen and SECONDED by Susan Murphy that the Operational Policy, Accessible Customer Service as presented by the Policy Committee be approved as amended under Policy Number OP-03. This policy supersedes previous policy on this matter and is to be reviewed every 3 years.

CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Operational Policy, Circulation as presented by the Policy Committee be approved as amended under Policy Number OP-12. This policy supersedes previous policy on this matter and is to be reviewed every 3 years.

CARRIED

iii. CCJ Bequest Fund Budget 2015

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Dianna Allen that the 2015 CC Johnson Budget be adopted as presented and that ten thousand dollars (\$10,000) from the interest of the CC Johnson Bank Account allocated for book expenditures be transferred to the General Account.

CARRIED

iv. Capital Repairs

(a) Trillium Grant

(b) Wish List

(c) Fundraising

The Trillium Grant, Wish List and Fundraising was reviewed.

v. Staffing & Budget

RESOLUTION:

MOVED by Dianna Allen and SECONDED by Susan Murphy that the revised job description of the full-time position of Programming Co-ordinator be adopted for one year; and that the summer Library Clerk position be adopted with hiring to commence once funding is confirmed; and that the position of Computer Trainer funded by Industry Canada be implemented year round to service the high demand for computer and technical training.

CARRIED

6. NEW BUSINESS

i. Technology

Deferred.

7. CORRESPONDENCE

8. FINANCIAL REPORTS

Deferred.

9. CHIEF EXECUTIVE OFFICER'S REPORT

Deferred.

10. OTHER REPORTS

Deferred.

11. OTHER BUSINESS

12. CLOSED SESSION

The meeting moved into closed session to deal with confidential matters pertaining to staffing.

RESOLUTION:


MOVED by Jim Marshall and SECONDED by Susan Murphy to move into Closed Session.
CARRIED

13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

MOVED by Jim Marshall to adjourn at 2:44 p.m.

The next Board Meeting: Tuesday, May 26, 2015 at 1:30 p.m.


Terry Zanussi, Chair


Andrea Gaspar, C.E.O.