

PARRY SOUND PUBLIC LIBRARY BOARD MEETING MINUTES

Tuesday, May 21, 2019

PRESENT: Nora Alexander - Chair, Tom Lundy – Vice Chair, Archipelago Rep., Doug McCann, Town of Parry Sound Rep, Lynne Gregory, McDougall Rep., Abbey Dudas, Stephen Heder

Regrets: Vanessa Backman, Town of Parry Sound Rep., Susan Murphy, Carling Township Rep., Colleen O’Hare

1. CALL TO ORDER at 8:59 a.m.

2. APPROVAL OF AGENDA

That we the Parry Sound Public Library Board, accept the May 21, 2019 agenda, as circulated to all members be approved.

Moved by: N. Alexander, seconded by D. McCann

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST - none

4. APPROVAL OF BOARD MINUTES – Minutes of April 23, 2019

That we the Parry Sound Public Library Board, accept the minutes from April 23, 2019 as presented to all board members, amended.

Moved by: S. Heder and seconded by A. Dudas

5. EDUCATION (Time spent on mission-related, governance, or community issues):

5.1: What is a “Consent Agenda?” N. Alexander explained what a consent agenda is.

5.2: Policy about what may and may not be included in the consent portion of the agenda.

N. Alexander introduced the draft policy for a consent agenda. After a discussion, no changes or additions were suggested. The GOV-10 policy was approved.

5.3: Motion to adopt a consent agenda for future board meetings.

We the Parry Sound Public Library Board adopt a consent agenda for future board meetings.

Moved by: N. Alexander and seconded by T. Lundy

Carried

6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

6.1: Parry Sound Public Library Board meeting dates:

The following dates and start times are proposed for meetings of the Parry Sound Library Board for the remainder of 2019:

Date	Time	Date	Time
Tuesday, June 18	9:00 a.m.	Tuesday, October 15	9:00 a.m.
Tuesday, July 16 *	8:00 a.m.*	Tuesday, November 19	9:00 a.m.
Tuesday, September 17	9:00 a.m.	Tuesday, December 17	9:00 a.m.

It was discussed and agreed upon that the July 16th board meeting will take place at 8:00 a.m. This is to replace the February meeting that did not have a quorum.

6.2: Ant Problem

R. Orr discussed the ant problem inside of the building and brought forward three quotes for the board to review.

Motion – 2019

That we the Parry Sound Public Library Board, accept the contract agreement that is decided by the C.E.O. and the Board Chair based on quotes and further information to be received for the ant situation in the building.

Moved by: Lynne Gregory seconded by: T. Lundy

Carried

7. CORRESPONDENCE

7.1: Ministry of Tourism, Culture and Sport (Michael Tibollo, Minister of Tourism, Culture, and Sport)

7.2: Southern Ontario Library Service – E resources Update (Beth Harding, Digital Licensing Coordinator)

7.3: Southern Ontario Library Service – Overdrive Update (Beth Harding, Digital Licensing Coordinator)

7.4: Northern Ontario Library Service – North’s Plan to Manage the Reduction in 2019-2020 Budget (Melissa D’Onofrio-Jones, C.E.O.)

8. FINANCIAL: Treasurer’s Report from April 16 to May 15, 2019 “Three Things You Need to Know in 5 Minutes”

Motion – 2019

We the Parry Sound Public Library Board accept the Treasurer’s report of disbursements as presented from April 16, 2019 to May 15, 2019 in the amount of \$31,695.71, as presented be approved.

Moved by A. Dudas and seconded by T. Lundy

Carried

9. CEO REPORT:

9.1: Statistics: Quarterly: January to April 2019 - *submitted*

9.2: Community Networking:

a) French Tadpole Tales

b) Let’s Speak Ojibway with Bob Ryckman

c) St. John Ambulance Home Alone Course: June 15, 2019

9.3: Brief: “Achievements and Challenges”

R. Orr reported the achievements in the first quarter was winning the “2019 Innovation Award” for the “Social Media Footprint” commercial and the challenge and the success was presenting at the OLA Conference.

10. BOARD CHAIR REPORT: Action Items were discussed

11. This portion of the meeting was held *In Camera* pursuant to the Ontario Public Libraries Act Section 4.

12. Adjournment was at 10:03 a.m.

Next Meeting: Tuesday, June 18, 2019 @ 9:00a.m.