

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF September 20, 2016

Present: Terry Zanussi, Susan Murphy, Nicole Pullbrook, Jim Marshall, Merry Bridges, Colleen O'Hare

Regrets: Alison Scarrow, Keith Saulnier

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, September 20, 2016 at the Parry Sound Public Library at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:50 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall to approve the Agenda as amended to add under **6.New Business (i) Board Member Resignation.** CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Minutes of the Board meeting held on June 21, 2016 be adopted. CARRIED

5. UNFINISHED BUSINESS

i. C.C. Johnson Investments

RESOLUTION:

MOVED by Susan Murphy and SECONDED BY Merry Bridges that Terry Zanussi, Board Chair, and Trevor Pinn, Director of Finance, Town of Parry Sound be appointed as signing officers for the investment of the C.C. Johnson Fund through the "One Investment Program" with the Town of Parry Sound. CARRIED

6. NEW BUSINESS

i. Board Member Resignation

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Colleen O'Hare that the Board accepts the resignation of Alison Scarrow. CARRIED

7. CORRESPONDENCE

- i. Email from Barbara Franchetto, CEO, SOLS dated August 2, 2016 regarding Connectivity Funding.
- ii. Letter from Kim Campbell, DFS Investments dated September 1, 2016.
- iii. Letter from Kim Campbell, DFS Investments dated August, 2016.
- iv. Investment Statement from DFS Investments April 1 to June 30, 2016.
- v. Letter from Artis Crawford dated September 9, 2016.
- vi. Email from Jennifer Marriott dated September 13, 2016 re CAP Funding.

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall that the CEO is directed to invest the principal of the C.C. Johnson Fund currently held as Entegra Credit Union GIC due October 16, 2016 in the amount of \$40,883.78 in the L.A.S One Investment Program. CARRIED

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Susan Murphy and SECONDED by Merry Bridges that That the Accounts Payable in the amount of \$30,674.14 for June 2016, in the amount of \$28,591.09 for July 2016 and in the amount of \$30,399.57 for August 2016 be approved. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Merry Bridges that the Revenue and Expense Report for June, July and August 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Merry Bridges that the CEO Report be received. CARRIED

10. OTHER REPORTS

- i. Programming Report – Ashleigh Laughren.
- ii. Summer Student Report – Esprit LeCunff
- iii. Tweens Being Artist Report – Justine Maalouf

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the Programming, Summer Student and Tweens Being Artists Reports be received. CARRIED

11. OTHER BUSINESS

12. CLOSED SESSION

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall that the Board will move into Closed Session to deal with personal matters about an identifiable individual. CARRIED

13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the meeting be adjourned.

The next Board Meeting: **Tuesday, October 18, 2016 at 8:45 a.m.** at the Parry Sound Public Library.



Terry Zanussi, Chair



Andrea Gaspar, C.E.O.