



PARRY SOUND PUBLIC LIBRARY BOARD MEETING MINUTES

Wednesday, February 9, 2022 @ 9:00 a.m. @ Parry Sound Public Library

PRESENT: Tom Lundy – Chair, Archipelago Rep., Susan Murphy, Carling Township Rep., Colleen O’Hare, Stephen Heder, Vanessa Backman, Town of Parry Sound Rep, Jenn Hoddy

REGRETS: Doug McCann, Town of Parry Sound Rep., Lynn Gregory, McDougall Rep.

STAFF: Rita Orr, C.E.O.

1. CALL TO ORDER @ 9:14 a.m.

2. APPROVAL OF AGENDA

Motion #2022 – 106

That we the Parry Sound Public Library Board, accept February 9, 2022 agenda, as circulated to all members be approved, as amended.

Moved by: C. O’Hare and seconded by J. Hoddy

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST -None

4. APPROVAL OF CONSENT AGENDA:

Motion #2022 – 107

That we the Parry Sound Public Library Board, accept the February 9, 2022, consent agenda, as circulated to all members be approved.

Moved by: C. O’Hare and seconded J. Hoddy

Carried

4.1 Minutes:

- a) Minutes of Meeting November 10, 2021
- b) Minutes of Meeting January 12, 2022

4.2 Correspondence/Education –

- a) Matt Smith – Engel & Volkers Thank you note.
- b) Kawartha Credit Union – Grant for \$1,000
- c) The Commonwell Mutual Insurance – Donation of \$15,000
- d) Information from OLS – Contracting for Library Service

5. IN-CAMERA SESSION – *Moved to the end of the meeting*

6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

6.1 Insurance information on the Parry Sound Public Library

R. Orr mentioned and showed the Board what we are paying for as per the list.

7. UNFINISHED BUSINESS:

7.1 Discussion of Matt Smiths Engel & Volker’s Presentation

A discussion took place and one recommendation was to have the building department change the double zoning of the library building which is down the middle of the building as per page 4 of the presentation. Second recommendation is to have a preliminary meeting as soon as possible with Mayor Jamie Garvey and the CAO Clayton Harris and discuss the service contracts and the building and budget.

T. Lundy also discussed that R. Orr, Steven Kraus from Ontario Library Service and himself, were on a Zoom meeting to discuss Service Agreements, board ownership, and maintenance of their library buildings.

8. FINANCIAL:

8.1: Treasurer's Report for the following to be approved.

Motion #2022 – 108

We the Board accept the Treasurer's report of disbursements as presented from November 1 to 30, 2021 in the amount of \$29,466.97 as presented be approved.

Moved by: S. Murphy and seconded S. Heder

Carried

Motion #2022 - 109

We the Board accept the Treasurer's report of disbursements as presented from December 1 to 31, 2021 in the amount of \$44,773.01 as presented be approved.

Moved by V. Backman and seconded by J. Hoddy

Carried

Motion # 2022 – 110

We the Board accept the Treasurer's report of disbursements as presented from January 1 to 31, 2022 in the amount of \$31,834.92 as presented be approved.

Moved by S. Heder and seconded by S. Murphy

Carried

9. CEO REPORT:

9.1 Summary of 2021 Collection of items in the Parry Sound Public Library

H. Orr mentioned that fiction was the number one item that goes out of the library, then DVDs and then picture books. The collection has grown with new items over the past two years. To have an up to date collection is the key for a successful library.

9.2 2021 Break Down of New Memberships by area

9.3 Posters: Travel Mystery Bag (Program) Art Journaling Program (Zoom)

PSPL Winter Reading Bingo Feb 1 to Mar 26, 2022

9.4 Article in the Parry Sound paper. R. Orr thanked the new reporter Taylor Clark for writing an article about our collection and how we are celebrating Black History month. (Friday, February 4, 2022)

10. IN-CAMERA SESSION @ 9:55 a.m.

Motion #2022 – 111

Be it resolved, that the Parry Sound Public Library Board does now go into a closed session to discuss: *Personal matters about an indefinable individual, including Board person and financial matters.*

Moved by C. O'Hare and seconded by J. Hoddy

Carried

Motion #2022 – 112

Be it resolved, that the Parry Sound Public Library Board now goes out of closed session @ 10:20 a.m.

Moved by C. O'Hare and seconded by J. Hoddy

Carried

Motion #2022 - 113

That we the Parry Sound Public Library Board, accept Rita Orr, CEO of her resignation as of June 30, 2022, as read to all members.

Moved by: V. Backman and seconded by J. Hoddy

Carried

Motion #2022 – 114

That we the Parry Sound Public Library Board, develop a H. R. committee to hire a new C.E.O.

The board members who are on this committee are:

Tom Lundy

Colleen O’Hare

Vanessa Backman

Moved by: J. Hoddy and seconded by S. Heder

Carried

R. Orr mentioned she will be putting the advertisement on the “The Partnership Job Board for the Library Associations of Canada” and on our website, social media and on the Town of Parry Sound’s website and will send on the Ontario Library List serve to all CEO’s

11. NEXT MEETING AND ADJOURNMENT:

Motion #2022 – 114

That we the Parry Sound Public Library Board, accept a motion to adjourn the Board meeting at 10:37 a.m.

Moved by S. Murphy and seconded it by S. Heder

Carried

Next meeting March 9, 2022 @ 9:00 a.m. at the Parry Sound Public Library