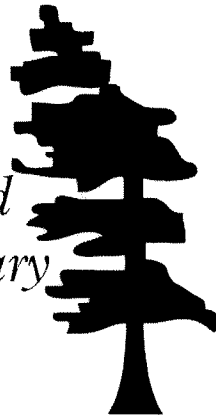


*Parry Sound
Public Library*



MINUTES OF THE MEETING OF November 25, 2014

Present: Terry Zanussi, Bonnie Keith, Philip Bywater, Alison Scarrow

Regrets: Susan Murphy, Jody Brunatti

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, November 25, 2014 in the Parry Sound Public Library Auditorium at 1:30 p.m. The meeting was chaired by Terry Zanussi, Vice-Chair.

1. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Philip Bywater to approve the agenda.

CARRIED

2. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

3. MINUTES

RESOLUTION:

MOVED by Bonnie Keith that the Minutes of the Board meeting held on October 28, 2014 be adopted. There was no Seconder to this resolution as members Alison Scarrow and Philip Bywater were not in attendance at the October 28, 2014 meeting and Terry Zanussi was in attendance but chairing the current meeting. This matter was put over to the next Board meeting.

4. UNFINISHED BUSINESS

i. Joy Wellington Bequest

This bequest has not been finalized. Two amounts have been received by the library to date totalling \$11,633.92 which is currently held in the general account. As a new Board will be appointed in December, this matter was deferred to the next Board meeting to determine whether this amount should be invested or used by the library for upcoming projects.

5. NEW BUSINESS

i. Holiday Hours

The holiday hours for the library was discussed.

RESOLUTION:

MOVED by Phil Bywater and SECONDED by Bonnie Keith to close the library for the holidays from Wednesday, December 24th at 1 p.m. to Friday, January 2 at 10:00 a.m.

CARRIED

ii. Library Closing Policy

During a recent winter storm, the CEO found it necessary to close the library for the day. There is currently no policy to address the emergency closing of the library. This matter was deferred to the next meeting.

6. CORRESPONDENCE

i) DFS Investment dated November 3, 2014

Kim Campbell advises that the GIC with Canadian Western Bank is maturing on December 14/14 in the amount of \$13,041.68.

RESOLUTION:

MOVED by Philip Bywater and SECONDED by Bonnie Keith to approve the re-investment of the GIC maturing on December 14, 2014 for a period of 2 years. CARRIED

ii) DFS Investments

Investment Statement Summary for the C.C. Johnson Bequest Fund for July 1, 2014 to September 30, 2014. The market value as of September 30, 2014 is \$213,667.03

iii) Dianna Allen to Town of Parry Sound Town Council dated October 28, 2014

A letter of application to the Parry Sound Public Library Board.

iv) Ontario Library Association Super Conference 2015 package

The Early Bird Deadline is December 19, 2014. The C.E.O. reported that she was not planning on attending this year's Super-Conference due to budgetary concerns.

7. FINANCIAL REPORTS

i. Account Payable

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Philip Bywater to approve the Accounts Payable for October 2014 in the amount of \$10,848.41. CARRIED

ii. Revenue & Expense Report

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Alison Scarrow to receive the Revenue & Expenditure Reports for October 2014. CARRIED

8. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED BY Bonnie Keith and SECONDED by Alison Scarrow to receive the C.E.O.'S Report for November 2014.

9. OTHER REPORTS

10. OTHER BUSINESS

11. CLOSED SESSION

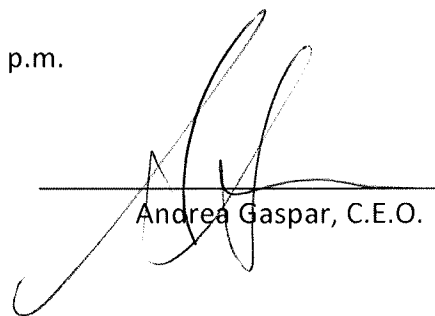
Closed session was held prior to this Open Meeting without staff present to address the C.E.O. Performance Evaluation.

12 NEXT MEETING & ADJOURNMENT

The next Board Meeting:

Tuesday, January 27, 2015 at 1:30 p.m.


Terry Zanussi, Vice-Chair


Andrea Gaspar, C.E.O.