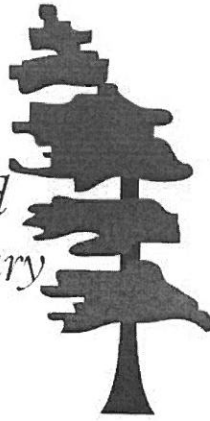


*Parry Sound
Public Library*



MINUTES OF THE MEETING OF December 15, 2015

Present: Terry Zanussi, Philip Bywater, Alison Scarrow, Susan Murphy

Regrets: Keith Saulnier, Jim Marshall

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, December 15, 2015 in the Parry Sound Public Library Auditorium at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:45 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Alison Scarrow to approve the Agenda with the amendment to add: 6.New Business: iii. Policy Committee. CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the Minutes of the Board meeting held on December 4, 2015 be adopted. CARRIED

5. UNFINISHED BUSINESS

i. Building Update

The CEO updated the Board as to the progress of the renovations and in particular, the logistics of the removal of the ship was discussed. The Board directed the CEO to ensure that the back door was not removed, but to seek alternatives to the plan.

ii.C.C. Johnson Fund

iii.The matter of the reinvestment of the C.C. Johnson Fund GIC was deferred to the January Board meeting.

iii. Reporting/Presentation to Council

The C.E.O. will be presenting an update to the Parry Sound Town Council tonight. Presentations to the contracting municipalities will be scheduled in the new year.

6. NEW BUSINESS

i. Resignation of Board Members

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the resignations of Board Members, Phil Bywater and Dianna Allen be regrettfully accepted. **CARRIED**

ii. Cost of Living Salary Adjustment

iii. RESOLUTION:

MOVED by Susan Murphy and SECONDED by Phil Bywater that the staff salaries be adjusted in 2016 to a cost of living increase of 1.4% as per the Hays Group Compensation Report. **CARRIED**

ii. Policy Committee

iii. RESOLUTION:

MOVED by Susan Murphy and SECONDED by Phil Bywater that Allison Scarrow be added to the Policy Committee. **CARRIED**

7. CORRESPONDENCE

i. A letter from Jim Wilson of Future Solutions dated November 27, 2015 regarding a proposal to perform an energy audit.

ii. This issue was discussed and deferred (September 2016) until ownership of the building is resolved.

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Susan Murphy and SECONDED by Alison Scarrow that the Accounts Payable for \$7,798.61 for November 2015 be approved. **CARRIED**

RESOLUTION:

MOVED BY Alison Scarrow and SECONDED by Phil Bywater that the Revenue and Expense Report for November 2015 be received. **CARRIED**

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the CEO Report be received. **CARRIED**

10.OTHER REPORTS

11.OTHER BUSINESS

12.CLOSED SESSION

The Board will move into Closed Session to deal with personnel matters.

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the meeting move into Closed Session. CARRIED

13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

MOVED by Alison Scarrow to adjourn.

The next Board Meeting: Tuesday, January 26, 2016 at 8:45 a.m. At St. James United.



Terry Zanussi, Chair



Andrea Gaspar, C.E.O.