

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF January 17, 2017

Present: Terry Zanussi, Susan Murphy, Nicole Pullbrook, Jim Marshall

Regrets: Keith Saulnier, Merry Bridges, Colleen O'Hare

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, January 17, 2017 at the Parry Sound Public Library at 9:00 a.m.

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Susan Murphy that the Minutes of the Board meeting held on November 15, 2016 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. Strategic Plan Homework

The Strategic Planning Homework was reviewed. The C.E.O. will consult with Steve Kraus from OLS-N and implement the surveys for staff/community.

ii. Local History Update

The Board was updated on the collaboration with the Museum regarding the Local History Collection.

iii. Board Member Resignation

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Board accepts the resignation of Merry Bridges with regret and directs the CEO to begin the process of finding a new Board Member. CARRIED

6. NEW BUSINESS

i. Cost of Living Increase for Staff

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that a cost of living increase of 1.3% be adjusted for staff salaries in 2017. CARRIED

ii. Capacity Building Grant

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall that the CEO is directed to spend \$3157 of the Capacity Building Grant to purchase items for the collections (i.e. books) and allocate \$3157 (taken from the book budget) in the 2017 Budget to purchase technology/computers. CARRIED

iii. Policy Committee

Tabled to the next regular board meeting.

iv. Donation

Discussion and tabled to the next regular board meeting.

v. Grant applications

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Susan Murphy that the CEO is directed to apply for the Seniors' Grant through the Seniors' Secretariat to allow the library to provide additional programming. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the CEO is directed to apply to the Rick Hansen's Foundation to improve the accessibility of the library by modifying the rear entrance ramp and bringing it up to current building code and legislative standards. CARRIED

7. CORRESPONDENCE

- i. Email from Merry Bridges dated November 28, 2016 re resignation.
- ii. Notice from the Town of Parry Sound re Application and Public Meeting Concerning a Proposed Zoning By-law Amendment to 25 Mary Street.
- iii. Email from Steve Abram, FOPL dated December 12, 2016 re Indigenous Library support.
- iv. Letter from Stephen Heder dated December 21, 2016.
- v. Email from Nora Carnegie dated December 27, 2016.
- vi. Letter from Federation of Ontario Public Libraries dated December 15, 2016 re First Nations.

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Susan Murphy that the Accounts Payable in the amount of \$33,908.32 for November 2016 and in the amount of \$45,675.39 for December 2016 be approved. CARRIED

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Susan Murphy that the Revenue and Expense Reports for November and December 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the CEO Report be received. CARRIED

10. OTHER REPORTS

11. OTHER BUSINESS

12. CLOSED SESSION

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Board will move into Closed Session to deal with personal matters about an identifiable individual. CARRIED

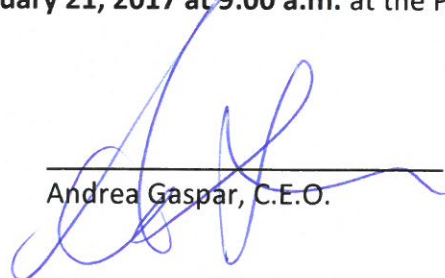
13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the meeting be adjourned. CARRIED

The next regular Board Meeting: **Tuesday, February 21, 2017 at 9:00 a.m.** at the Parry Sound Public Library.


Terry Zanussi, Chair


Andrea Gaspar, C.E.O.