



# PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, June 14, 2023 @ 9:00 a.m.

**PRESENT:** Susan Murphy – Vice Chair Carling Township Rep., Doug McCann, Town of Parry Sound Council Rep., Joe Ryman, Municipality of McDougall Rep., Stephen Heder, Jonathan Baxter, Alhan Rahimi, Karen Walker,  
**Regrets:**, Tom Lundy – Chair, Archipelago Rep., Sandy Bishop  
**STAFF:** Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement  
**GUEST:** Giselle Bodkin, BDO (via Zoom)

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**1. CALL TO ORDER at 9:04 a.m.**

**2. APPROVAL OF AGENDA**

**Motion #2023 – 198**

That we, the Parry Sound Public Library Board, accept the June 14, 2023 agenda, as circulated to all members to be approved.

Moved by: J. Ryman and seconded by D. McCann

*Carried*

**3. DECLARATIONS OF CONFLICTS OF INTEREST – None**

**4. APPROVAL OF CONSENT AGENDA:**

**Motion #2023 – 199**

That we, the Parry Sound Public Library Board, approve the June 14, 2023 consent agenda, including the Minutes of the Meeting of April 12, 2023, as circulated to all members to be approved.

Moved by: S. Heder and seconded by J. Ryman

*Carried*

**4.1 Minutes:**

- a) Minutes of Meeting April 14, 2023

**5. IN-CAMERA SESSION- NOT NECESSARY**

**6. NEW BUSINESS AND ITEMS FOR DISCUSSION**

**Motion #2023-200**

That we, the Parry Sound Public Library Board, accept and approve the 2022 Audited Financial Statements prepared by BDO.

Moved by: J. Ryman and seconded by D. McCann

*Carried*

Library Staff will conduct a survey throughout summer 2023, with a goal to attain data to visit a Strategic Plan in late 2023/early 2024.

Policy Review has been deferred to the September 13, 2023 Library Board meeting.

**7. UNFINISHED BUSINESS:**

**Building Update – NOHFC Grant Update**

**Motion #2023-201**

That we, the Parry Sound Public Library Board, accept the quotation of RTP Mechanical Ltd in the amount of \$48,383.80 for 3 Carrier rooftop HVAC units, *if* the NOHFC Grant is successful, and provided the disposal of old units and disposal of refrigerant is included in the quote.

Moved by: K. Walker and seconded by A. Rahimi

*Carried*

**8. FINANCIAL STATEMENTS:**

**Motion #2023 – 202**

That we, the Parry Sound Public Library Board, accept the Treasurer’s report of disbursements as presented, from April 01 to April 30, 2023, in the amount of \$35,194.20.

Moved by: J. Ryman and seconded by: K. Walker

*Carried*

**Motion #2023 – 203**

That we, the Parry Sound Public Library Board, accept the Treasurer’s report of disbursements as presented, from May 01 to May 31, 2023, in the amount of \$49,996.21.

Moved by: D. McCann and seconded by: S. Heder

*Carried*

**9. CEO REPORT:**

The Library Board received the CEO’s report.

**10. OTHER DISCUSSION:**

**NEXT MEETING AND ADJOURNMENT –**

**Motion #2023-204**

That we, the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:45 a.m.

Moved by D. McCann and seconded by J. Ryman

*Carried*

**Next meeting Wednesday, September 13, 2023 @ 9:00 a.m. @ The Library**