



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, November 12, 2025 @ 9:00 a.m.

PRESENT: Tom Lundy – Chair, the Township of The Archipelago Rep., Susan Murphy – Vice Chair Township of Carling Rep., Doug McCann, Town of Parry Sound Council Rep., Alhan Rahimi, Sandy Bishop, Sharon Ranney

Via Zoom: Karen Walker

Regrets: Stephen Heder, Joe Ryman – Municipality of McDougall Rep.,

STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER at 9:10 a.m.

2. APPROVAL OF AGENDA

Motion #2025-300

That we, the Parry Sound Library Board, accept and approve the November 12, 2025, agenda, as circulated to all members.

Moved by: D. McCann and seconded by S. Bishop

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – *None*

4. APPROVAL OF CONSENT AGENDA:

Motion #2025-301

That we, the Parry Sound Public Library Board, accept and approve the November 12, 2025 consent agenda, including the Minutes of the Meeting of October 08, 2025, and Correspondence, as circulated to all members.

Moved by: S. Bishop and seconded by S. Ranney

Carried

4.1 Minutes:

a) Minutes of the Meeting of October 08, 2025.

4.2 Correspondence:

a) Nick Deroy – Town of Parry Sound, Building Inspector

b) Selena Martens to Porch to Pier, Request for Second Quote

5. IN-CAMERA SESSION – *None*

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 Welcome New Board Member

The Parry Sound Public Library Board welcomed newly appointed member, Sharon Ranney.

6.2 2025 Annual Report

Motion #2025-302

That we, the Parry Sound Public Library Board, accept and approve the 2025 Annual Report as presented.

Moved by: S. Ranney and seconded by D. McCann

Carried

6.3 Transfer from Bequest/ONE Investment (as per 2025 Budget.)

Motion #2025-303

That we, the Parry Sound Public Library Board, approve the transfer of \$17,380 from the One Investment to the Library's Current Account #7306016 to cover the cost of book purchases for 2025, as per the 2025 Library Budget.

Moved by: S. Murphy and seconded by D. McCann

Carried

6.4 Transfer from Capital Reserve to Current Account (as per 2025 Budget)

Motion #2025-304

That we, the Parry Sound Public Library Board, approve the transfer of \$5,500 from the Capital Reserves (Acct #7306113) to the Current Account (Acct #7306016) to cover the purchase of capital furniture and computers, as per the 2025 Library Budget.

Moved by: S. Bishop and seconded by S. Murphy

Carried

6.5 Transfer 2025 Surplus to Reserve Account

Motion #2025-305

That we, the Parry Sound Public Library Board, approve the transfer of \$29,944 (the 2024 Surplus) from the Current Account (#7306016) to the Capital Reserves (Acct #7306113.)

Moved by: A. Rahimi and seconded by S. Ranney

Carried

6.6 Deputation Dates

Library Staff have scheduled the following Council Deputations:

The Township of Carling | Tuesday, December 09 at 9:00 a.m.

The Township of The Archipelago | Friday, December 12 at 9:15 a.m.

The Town of Parry Sound | Tuesday, December 16 at 7:00 p.m.

The Municipality of McDougall | Wednesday, December 17 at 7:00 p.m.

6.7 2026 Library Board Meeting Dates

Motion #2025-306

That we, the Parry Sound Public Library Board, accept the following schedule for 2026 Board Meeting dates:

January 14, 2026, at 9:00 a.m.

April 08, 2026, at 9:00 a.m.

May 13, 2026, at 9:00 a.m.

June 10, 2026, at 9:00 a.m.

September 09, 2026, at 9:00 a.m.

October 14, 2026, at 9:00 a.m.

November 18, 2026, at 9:00 a.m.

Moved by: D. McCann and seconded by S. Ranney

Carried

7. UNFINISHED BUSINESS - None

8. FINANCIAL STATEMENTS:

Motion #2025-307

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as presented, from September 01 to September 30, in the amount of \$39,265.48.

Moved by D. McCann and seconded by S. Murphy

Carried

9. CEO REPORT:

9.1 The Library Board received the CEO's report.

9.2 The Library Board received information on upcoming library programs.

10. OTHER DISCUSSION:

Councilor McCann shared his research on top-rated UPS Systems. Surge protection at the electrical panel was discussed. Library Staff were asked to contact the Town of Parry Sound for the name of their electrical contractor.

NEXT MEETING AND ADJOURNMENT –

Motion #2025-308

That we, the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 10:02 a.m.

Moved by D. McCann and seconded by S. Ranney

Carried

Next meeting Wednesday, January 14, 9:00 a.m.