



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Zoom Meeting

Tuesday, February 2, 2021 @ 9:00 a.m.

PRESENT: Tom Lundy – Chair, Archipelago Rep., Susan Murphy, Carling Township Rep. Vice – Chair, Doug McCann, Town of Parry Sound Rep, Vanessa Backman, Town of Parry Sound Rep., Colleen O’Hare, Stephen Heder, J. Hoddy

REGRETS: Lynn Gregory, McDougall Rep.

STAFF: Rita Orr, C.E.O.

1. CALL TO ORDER @ 9:06 a.m.

Chair: To ensure the practice of proper social distancing measures, and to help prevent the spread of COVID-19 in the community, this Parry Sound Library (PSPL) Board meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001. Board Meeting minutes will be recorded, and posted on the PSPL website for members of the public to view.

2. APPROVAL OF AGENDA

Motion #2021 -56

That we the Parry Sound Public Library Board, accept the February 2, 2021, agenda, as circulated to all members be approved.

Moved by S. Heder and seconded by D. McCann

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST - None

4. APPROVAL OF CONSENT AGENDA:

Motion #2021- 57

That we the Parry Sound Public Library Board, accept the February 2, 2021, consent agenda, as circulated to all members be approved.

Moved by S. Heder and seconded by D. McCann

Carried

4.1 Minutes:

a) Minutes of Meeting November 17, 2020 – *Approved*

4.2 C.N. Corporate Services Sean Finn – Letter regarding donation of \$10,000 to a community library in Parry Sound. We have received the funds. A letter of thanks and appreciation was sent out.

4.3 E-mail from Helen Kelly Cambridge Library – Congratulations on the Circulation Desk
Seen the article in HoOPLA article.

4.4 M.P.A.C. – Received Property Assessment Notice for the Library Building

5. IN-CAMERA SESSION – NECESSARY

Motion #2021 – 58

Be it resolved, that the Parry Sound Public Library Board does now go into a closed session at 9:12 a.m. to discuss:

the security of the property of the Libraries or Local Board.

Moved by C. O’Hare and seconded by J. Hoddy

Carried

Motion #2021 – 59

That we the Parry Sound Public Library Board now move out of In-Camera Session at 9:25 a.m. and ratifies of matters from closed camera.

Moved by S. Heder and seconded by J. Hoddy

Carried

The board discussed the aging infrastructure and the sustainable future of the building and offered the library back to the Town of Parry Sound.

The results from the Town of Parry Sound (November 17, 2020 Parry Sound Council Minutes)

7.1 Town Position on Parry Sound Public Library Building Ownership

Resolution 2020 – 129

Moved by Councillor Borneman

Seconded by Councillor McCann

Be it resolved that Council of the Corporation of the Town of Parry Sound does hereby advise the Parry Sound Public Library Board, that the Town does not wish to own the Library Board’s building on Mary Street.

Carried

6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

6.1 Parry Sound Public Library COVID-19 Safety Plan 2021 – To be reviewed (Procedure for Library Staff) The COVID Safety Plan is hanging on the bulletin board at the entrance of the library for the public to review if so wish.

7. UNFINISHED BUSINESS:

7.1 2021 Parry Sound Public Library Board Meeting Dates:

Motion #2021 - 60

That we the Parry Sound Public Library Board, agrees to change the Board Meetings to the following dates, if changes take place Board members will be notified by the C.E.O., the second Wednesday of the month:

Tuesday, February 2, 2021

Wednesday, March 10, 2021

Wednesday, April 14, 2021

Wednesday, June 9, 2021

Wednesday, September 8, 2021

Wednesday, October 13, 2021

Wednesday, November 10, 2021

Moved by: C. O'Hare and seconded by D. McCann

Carried

7.2 E-mail from Stephanie Phillips – Director of Finance, Re: New Water Rates for the Library
R. Orr reported that she has not as of today heard back if there will be a refund.

7.3 E-mail from Stephanie Phillips – Director of Finance, Re: increase on insurance for the Library
R. Orr will adjust the draft budget to include the increase of insurance 2021
V. Backman stated that letters from all Townships/Municipalities should be sending letters in regards to the high increase of insurance costs.

7.4 Quote form R.T.P. Mechanical Limited for 3 new furnace's for the Parry Sound Public Library
R. Orr will send the quote to C. Harris for their records and keep an eye on the Trillium Grant for Capital application.

7.5 Discussion of a new Technology Centre and we will named after *C.N. Corporate Services*
The Board discussed this and thought it was a great idea and we will also have a sign acknowledging C.N. Corporate Services for their wonderful contribution to the Parry Sound Public Library and a thank you letter has been sent to the Corporation.

8. FINANCIAL:

8.1: Treasurer's Report for the following to be approved.

Motion #2021 – 61

We the Board accept the Treasurer's report of disbursements as presented from November 1, 2020 to November 30, 2020 in the amount of \$29,506.52 as presented be approved.

Moved by: S. Heder and seconded by J. Hoddy

Carried

Motion #2021 – 62

We the Board accept the Treasurer's report of disbursements as presented from December 1, 2020 to December 31, 2020 in the amount of \$31,975.82 as presented be approved.

Moved by : D. McCann and seconded by C. O'Hare

Carried

9. CEO REPORT:

9.1 Statistics – Parry Sound Public Library E-Blast Newsletter Update January 2021 was sent out to all Board members.

NEXT MEETING AND AJOURNMENT –

Motion #2021-63

That we the Parry Sound Public Library Board, accept a motion to adjourn the Zoom Board meeting at 10:08 a.m.

Next meeting Wednesday, March 10, 2021 @ 9:00 a.m. Zoom Meeting