

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF September 22, 2015

Present: Terry Zanussi, Jim Marshall, Dianna Allen, Philip Bywater
Regrets: Alison Scarrow, Susan Murphy, Keith Saulnier
Staff Present: Andrea Gaspar

The Parry Sound Public Library Board met Tuesday, September 22, 2015 in the Parry Sound Public Library Auditorium at 11:00 a.m.

1. CALL TO ORDER

The meeting was called to order at 11:00 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Philip Bywater and SECONDED by Jim Marshall to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Dianna Allen that the Minutes of the Board meeting held on June 23, 2015 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. Strategic Plan

RESOLUTION:

MOVED BY Dianna Allen and SECONDED by Philip Bywater that the Parry Sound Public Library Board commence the Strategic Planning process in the Spring of 2016 with the assistance of OLSN in order to allow the CEO, Board and Staff to focus of the capital repairs in the interim.

CARRIED

ii. Building Update

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Philip Bywater that the Parry Sound Public Library will be closed to the public for the completion of the capital repairs from January

1, 2016 through to March 1, 2016 and that the CEO will look for off-site office space to allow for the full-time staff to continue to work in administration, planning and programming. CARRIED

6. NEW BUSINESS

i. Parking Lot

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Philip Bywater that the McMurray Street library parking lot be designated for "Staff, Volunteer and Accessible Parking Only" and that the CEO inquire with the Town of Parry Sound as to the designation of an accessible parking spot on McMurray Street. CARRIED

7. CORRESPONDENCE

i. Joanne Moore re Scooter repairs dated September 1, 2015

RESOLUTION:

MOVED BY Dianna Allen and SECONDED by Jim Marshall that the C.E.O. see that the scooter is repaired and paid for by the library and that the patron sign a release. CARRIED

ii. DFS Investment, Kim Campbell re GIC Maturing October 16/15

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Phil Bywater that the CEO be directed to re-invest the Peace Hills Trust GIC due October 16, 2015 in the amount of \$40,883.78 for a period of 1 year. CARRIED

8. FINANCIAL REPORTS

RESOLUTION:

MOVED by Phil Bywater and SECONDED by Dianna Accounts Payable for June (\$9863.14), July (\$8684.31) & August (\$5004.37) 2015 be approved. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Dianna Allen that the Revenue and Expense Reports for June, July & August 2015 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Philip Bywater and SECONDED by Jim Marshall that the CEO, summer Programming and Asset Condition Reports be received. CARRIED

10. OTHER REPORTS

11. OTHER BUSINESS

12. CLOSED SESSION

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Dianna Allen that the meeting will move into closed session for the Board to discuss the CEO Performance Evaluation. CARRIED

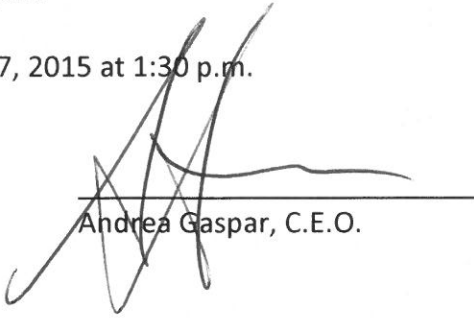
13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

MOVED by Jim Marshall to adjourn at 12: 30 p.m.

The next Board Meeting: Tuesday, October 27, 2015 at 1:30 p.m.


Terry Zanussi, Chair


Andrea Gaspar, C.E.O.