



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, June 10, 2026 @ 9:00 a.m.

PRESENT: Joe Ryman – Chair and Municipality of McDougall Rep., Doug McCann – Vice Chair and Town of Parry Sound Council Rep., Susan Murphy –Township of Carling Rep., Alice Barton – The Archipelago Council Rep., Alhan Rahimi, Sharon Ranney, Sandy Bishop, Stephen Heder (via Zoom)
STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement
GUEST SPEAKER: Glenn Ventreck of BDO (via Zoom)
REGRETS: Karen Walker

1. CALL TO ORDER by the Library CEO at 9:12 a.m.

2. APPROVAL OF AGENDA

Motion #2026-021

That we, the Parry Sound Library Board, accept and approve the June 10, 2026, agenda, as circulated to all members.

Moved by: S. Ranney and seconded by S. Heder

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2026-022

That we, the Parry Sound Public Library Board, accept and approve the June 10, 2026 consent agenda, including the Minutes of the Meeting of May 13, 2026, as circulated to all members.

Moved by: D. McCann and seconded by A. Barton

Carried

4.1 Minutes:

- a) Minutes of the Meeting of May 13, 2026.

5. IN-CAMERA SESSION – None

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 2025 Audit with BDO

- a) Draft Management Letter
- b) Draft 2025 Financial Statements

Glenn Ventreck from BDO explained the Asset Retirement Obligation, basis for qualified opinion, and net financial assets, and answered questions from the Board.

Motion #2026 – 023

That we, the Parry Sound Public Library Board, accept and approve the 2025 Audited Financial Statements prepared by BDO.

Moved by: D. McCann and seconded by S. Bishop

Carried

6.2 Prepaid Credit Card for Interloan Postage

Motion #2026-024

That we, the Parry Sound Public Library Board, direct the CEO to purchase prepaid credit cards, as needed, for the sole purpose of purchasing shipping for interlibrary loan material, to be claimed as library expenses by the CEO with receipts for each transaction.

Moved by: S. Ranney and seconded by A. Rahimi

Carried

Councillor D. McCann advised on comparing service fees of prepaid cards and Councillor A. Barton recommended the Wise VISA for consideration.

7. UNFINISHED BUSINESS - None

8. FINANCIAL STATEMENTS:

Motion #2026-025

That we, the Parry Sound Public Library Board, accept and approve the Treasurer’s Report of disbursements as presented, from April 01 to April 30, in the amount of \$40,953.50

Moved by S. Murphy and seconded by S. Heder

Carried

10:00 a.m. Sandy Bishop and Stephen Heder left the meeting. Quorum was maintained.

9. CEO REPORT:

9.1 The Library Board received the CEO’s report.

It was noted by Councillor A. Barton that Cybersecurity matters should be handled in closed meeting moving forward.

10. OTHER DISCUSSION:

The Library Board discussed the necessity of replacing the library’s old security cameras and NRV.

Motion #2026 – 026

That we, the Parry Sound Public Library Board, approve an expenditure of up to \$6,000 to replace nine library cameras and NVR (Network Video Recorder) with two quotes, with money to be transferred from the library’s capital reserves.

Moved by: A. Barton, seconded by S. Ranney

Carried

NEXT MEETING AND ADJOURNMENT –

Motion #2026 - 025

That we, the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 10:25 a.m.

Moved by S. Ranney and seconded by S. Murphy

Carried

Next meeting September 09, at 9:00 a.m. at the Library