



PARRY SOUND PUBLIC LIBRARY BOARD MEETING MINUTES

Meeting B

Tuesday, March 16, 2020 @ 10:00 a.m. to 11:00 a.m.

PRESENT: Tom Lundy – Chair, Archipelago Rep., Susan Murphy, Carling Township Rep. – Vice – Chair, Vanessa Backman, Town of Parry Sound Rep., Colleen O’Hare, Lynn Gregory, McDougall Rep., A. Dudas and S. Heder

Regrets: D. McCann

1. CALL TO ORDER at 10:00 a.m.

2. APPROVAL OF CONSENT AGENDA

Motion #2020 – 012

That we the Parry Sound Public Library Board, accept the March 16, 2020 Meeting B, consent agenda, as circulated to all members be approved.

Moved by: A. Dudas and seconded by S. Heder

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST - None

4. CONSENT AGENDA:

4.1: No Board Meeting Minutes

4.2: Correspondence:

- Received Donation from Gardens Retirement Developments Inc. \$2,500 Tax receipt and thank you letter was sent
- Received Donation Hands Mains – Youth Justice Worker - \$25.00 Tax receipt and thank you letter was sent

5. IN-CAMERA SESSION – NOT NECESSARY

6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

Motion #2020 – 013

That we the Parry Sound Public Library Board, accept the following new policy’s to be added to the PSPL Policy Binder, as amended:

6.1 Policy No. # GOV - 09 Emergency CEO Succession

6.2 Policy No. # OP - 09 Emergency CEO Succession Plan

6.3 Policy No. # OP - 16 Electronic Equipment Borrowing Policy

Moved by: V. Backman and seconded by A. Dudas

Carried

6.4 New Circulation Desk AODA Approved

Motion #2020-014

That we the Parry Sound Public Library Board, directs the C.E.O. to purchase the circulation desk for the Library as per the drawings and quotation #CM180704-1-R2.

Moved by: C. O’Hare and seconded by L. Gregory

Carried

7. FINANCIAL:

7.1: Treasurer's Report for Jan 1, to Jan. 31, 2020 and February 1st to 29, 2020

Motion #2020-015

We the Board accept the Treasurer's report of disbursements as presented from January 1 to January 31, 2020 for the amount of \$34,344.02 and February 1st to 29, 2020 for the amount of \$36,2333.67, as presented to be approved.

Moved by: C. O'Hare and seconded by A. Dudas

Carried

7.2: Budget Presentations to Town of Parry Sound and partners – C.E.O. Discussion

- Article in the Parry Sound North Star, Thurs. Feb. 13, 2020 "Library Asks for \$7,000 increase in 2020 – with comments from the public, R. Orr sent the North Star a thank you.

7.3 Town of Parry Sound Received 1st portion of operating budget \$92,000. We have received all contract funding from our partners.

8. CEO REPORT:

NOTE: ALL OF THE FOLLOWING ITEMS WILL BE POSTPONED TO A FUTURE DATE OR CANCELLED DUE TO THE COVID – 19 LIBRARY SHUT DOWN.

8.1 Parry Sound Public Library will be hosting the Annual CEO District Meeting on April 20/20

8.2 Up-coming events (Posters)

- 2020 March Break Madness March 14 to March 21st 2020
- Easter Food Drive – March 3rd to April 8th, 2020
- Meet the Author – Carolyn Parks Mintz – March 26 @ 6:30 p.m.
- Travelogue Series
 - China – Guest speaker Kim and Jim Marshall Wed., April 1st 6:30 to 7:30 p.m.
 - Travelling Alone in Thailand & Vietnam Wed., Guest – Abbey Dudas Wed., April 8th @ 6:30 to 7:30 p.m.
- Spring Garden Series with Georgian Bay Master Gardeners – Thursday, April 9, 16, 23, 2020
- Let's Speak Ojibway with Bob Ryckman, Wed., April 15th, 22nd & 29th @ 6:30 to 7:30 p.m.
- Kids' Stuff Mini Market – Sat., May 9th 2020, 10:00 a.m. to 2: p.m. in the Auditorium

9. BOARD ACTION REPORT

9.1 Board Action Report – To be updated for next meeting.

10. ROUND TABLE DISCUSSION - *None*

11. NEXT MEETING AND AJOURNMENT –

Motion #2020 – 016

That we the Parry Sound Public Library Board, accept a motion to adjourn Meeting B AT 10:22 A.M.

Moved by: A. Dudas and seconded by S. Heder

Carried

12. Next meeting Tuesday, April 21, 2020 @ 9:00 a.m.