

*Parry Sound  
Public Library*



## MINUTES OF THE MEETING OF May 26, 2015

Present: Terry Zanussi, Jim Marshall, Susan Murphy, Dianna Allen, Philip Bywater, Alison Scarrow, Keith Saulnier

Staff Present: Andrea Gaspar

The Parry Sound Public Library Board met Tuesday, May 26, 2015 in the Parry Sound Public Library Auditorium at 1:30 p.m.

### 1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.

### 2. APPROVAL OF AGENDA

**RESOLUTION:**

MOVED by Jim Marshall and SECONDED by Dianna Allen to approve the Agenda.

CARRIED

### 3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

### 4. MINUTES

**RESOLUTION:**

MOVED by Susan Murphy and SECONDED by Dianna Allen that the Minutes of the Board meeting held on April 28, 2015 be adopted.

CARRIED

### 5. UNFINISHED BUSINESS

**i. Capital Repairs**

**RESOLUTION:**

MOVED BY Jim Marshall and SECONDED by Philip Bywater as follows:

Whereas the library has been awarded a Trillium Grant in the amount of \$150,000 for capital repairs to the library;

Whereas the needs of the library are significant if it is to continue to be a community hub for the greater Parry Sound community; and

Whereas the Library Board wishes to support the continued improvements at the library through community fundraising,

Be it resolved that the CEO will embark on a fundraising campaign on behalf of the library by creating a PayPal account, obtaining a Point of Sale/Interac system, and by generating interest through the website, library displays and events.

CARRIED

## **ii. Budget**

### **RESOLUTION:**

MOVED by Dianna Allen and SECONDED by Alison Scarrow that the CEO be authorized to send out the contract to McDougall in the amount of \$40,902 for 2015. CARRIED

## **iii. Policy Review**

### **RESOLUTION:**

MOVED by Keith Saulnier and SECONDED by Philip Bywater that the That the Operational Policy, Protection of Privacy and Access to Information as presented by the Policy Committee be approved under Policy Number OP-01. This policy supersedes previous policy on this matter and is to be reviewed every 3 years. CARRIED

## **6. NEW BUSINESS**

### **i. Technology**

#### **RESOLUTION:**

MOVED by Jim Marshall and SECONDED by Alison Scarrow that the CEO be authorized to purchase much needed upgrading of the audio-visual equipment in the auditorium under the provincially funded Capacity Building Grant. CARRIED

### **ii. Contracts**

#### **RESOLUTION:**

MOVED by Dianna Allen and SECONDED by Alison Scarrow that the CEO be authorized to contract for another year of services with S&B Janitorial Services. CARRIED

#### **RESOLUTION:**

MOVED by Jim Marshall and SECONDED by Susan Murphy that the CEO be authorized to enter into a leasing and service agreement for the photocopier on such terms as are deemed reasonable allowing the library to continue to provide quality copying, printing and scanning services. CARRIED

## **7. CORRESPONDENCE**

### **RESOLUTION:**

MOVED by Keith Saulnier and SECONDED by Dianna Allen that the library be closed for the holidays from Thursday December 24, 2015 at 1:00 p.m. to Saturday, January 2, 2016 at 10:00 a.m. CARRIED

## **8. FINANCIAL REPORTS**

**RESOLUTION:**

MOVED by Susan Murphy and SECONDED by Alison Scarrow that the Accounts Payable for March 2015 in the amount of \$11,417.26 and April 2015 in the amount of \$6,291.13 be approved. CARRIED

**RESOLUTION:**

MOVED by Philip Bywater and SECONDED by Jim Marshall that the Revenue and Expense Reports for March 2015 and April 2015 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

**RESOLUTION:**

MOVED by Susan Murphy and SECONDED by Keith Saulnier that the CEO Reports for March 2015 and April 2015 be received. CARRIED

10. OTHER REPORTS

**RESOLUTION:**

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Computer Coach Program Report be received. CARRIED

11. OTHER BUSINESS

12. CLOSED SESSION

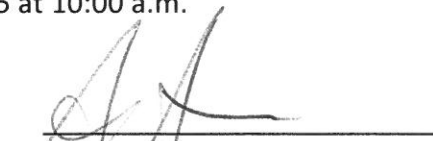
13. NEXT MEETING & ADJOURNMENT

**RESOLUTION:**

MOVED by Jim Marshall to adjourn.

The next Board Meeting: Tuesday, June 23, 2015 at 10:00 a.m.

  
Terry Zanussi, Chair

  
Andrea Gaspar, C.E.O.