



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, October 11, 2023 @ 9:00 a.m.

PRESENT: Tom Lundy – Chair, Archipelago Rep., Rep., Joe Ryman, Municipality of McDougall Rep., Stephen Heder, Karen Walker, Sandy Bishop, Alhan Rahimi
Regrets: Susan Murphy – Vice Chair Carling Township Rep., Doug McCann, Town of Parry Sound Council, Jonathan Baxter
STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER at 9:08 a.m.

2. APPROVAL OF AGENDA

Motion #2023 – 216

That we, the Parry Sound Public Library Board, accept the October 11, 2023 agenda, as circulated to all members to be approved.

Moved by: S. Heder and seconded by K. Walker

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2023 – 217

That we, the Parry Sound Public Library Board, approve the October 11, 2023 consent agenda, including the Minutes of the Meeting of September 13, 2023, and correspondence, as circulated to all members to be approved.

Moved by: J. Ryman and seconded by A. Rahimi

Carried

4.1 Minutes:

- a) Minutes of Meeting September 13, 2023

5. IN-CAMERA SESSION- NECESSARY – Discussion of labour relations or employee negotiations.

Motion #2023 – 218

That we, the Parry Sound Public Library Board, do now go into closed session at 9:10 a.m. for discussion of labour relations or employee negotiations.

Moved by: J. Ryman and Seconded by: S. Heder

Carried

Motion #2023 – 221

That we, the Parry Sound Public Library board, do now move out of closed session at 9:18 a.m.

Moved by: J. Ryman and Seconded by S. Bishop

Carried

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 Motion #2023-222

That we, the Parry Sound Public Library Board, accept and approve the 2024 Library Budget.

Moved by: S. Bishop and Seconded by: K. Walker

Carried

6.2 The Library Board received a capital “wish list” from staff.

6.3 Library Survey Results were discussed.

7. UNFINISHED BUSINESS:

7.1 Building Update

7.2 Policy Review – Bylaws and Governance

Motion #2023-223

That we, the Parry Sound Public Library Board, approve and review the revision of the following policies:

HR-02 Staff Selection and Assignment

HR-05 Compensation

HR-07 Workplace Harassment

HR-08 Prevention of Workplace Violence

HR-09 Health and Safety Policy

HR-10 Employee Conduct

HR-11 Professional Development, Performance and Discipline

HR-12 Accessibility and Staff

HR-15 Mental Health and Safety

HR-18 Remote Work Policy

Moved by: J. Ryman and Seconded by: S. Bishop

Carried

8. FINANCIAL STATEMENTS:

Motion #2023 – 224

That we, the Parry Sound Public Library Board, accept the Treasurer’s report of disbursements as presented, from September 01 to September 30, 2023 in the amount of \$34,842.75.

Moved by: J. Ryman and Seconded by S. Heder

Carried

9. CEO REPORT:

The Library Board received the CEO’s report.

10. OTHER DISCUSSION:

The CEO was directed to draft policy regarding flags/posters in support of social inclusion displayed in the library.

NEXT MEETING AND ADJOURNMENT –

Motion #2023-225

That we, the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:27 a.m.

Moved by S. Heder and seconded by J. Ryman.

Carried

Next meeting Wednesday, November 08, 2023 @ 9:00 a.m. @ The Library