

PARRY SOUND PUBLIC LIBRARY BOARD MEETING MINUTES

Tuesday, June 18, 2019

PRESENT: Nora Alexander - Chair, Tom Lundy – Vice Chair, Archipelago Rep., Doug McCann, Town of Parry Sound Rep, Lynne Gregory, McDougall Rep., Vanessa Backman, Town of Parry Sound Rep., Susan Murphy, Carling Township Rep., Colleen O’Hare Abbey Dudas, Stephen Heder

1.0 CALL TO ORDER at 9:03 a.m.

2.0 APPROVAL OF AGENDA

That we the Parry Sound Public Library Board, accept the June 18, 2019 agenda, as circulated to all members be approved, as amended.

Moved by: S. Heder seconded by T. Lundy

Carried

3.0 DECLARATIONS OF CONFLICTS OF INTEREST – none

4.0 A request by V. Backman to have the In-Camera Session moved to the top of the agenda, board approved.

Motion 2019

That we the Library Board go into “in camera at 9:10 a.m.

Moved by T. Lundy and seconded by V. Backman

Carried

Motion 2019

That we the Library Board move out of “in camera” session

Moved by S. Murphy and seconded by C. O’Hare

Carried

Motion 2019

Motion to accept the resignation of Chair, Nora Alexander

Moved by S. Heder and seconded by S. Murphy

Carried

Motion

Election of new board chair was determined to be Tom Lundy and vice Chair Susan Murphy.

Moved by S. Heder and seconded by D. McCann

Carried

5.0 CONSENT AGENDA:

5.1: Approval of Board Minutes – (Minutes of May 21, 2019)

5.2: Parry Sound Public Library Board meeting dates:

The following dates and start times are proposed for meetings of the Parry Sound Library Board for the remainder of 2019:

Date	Time	Date	Time
	9:00 a.m.	Tuesday, October 15	9:00 a.m.
Tuesday, July 16 *	8:00 a.m.*	Tuesday, November 19	9:00 a.m.
Tuesday, September 17	9:00 a.m.	Tuesday, December 17	9:00 a.m.

5.3 Correspondence:

Motion from the Municipality of McDougal in regards to the reduced funding to Southern Ontario Library Service and Ontario Library Service North

5.4: Abell Pest Control completed the work regarding June 12, 2019 after the Library was closed.

5.5: R.T.P. Mechanical Limited has been chosen to set up a spring and winter maintenance program for the Furnace/air conditioner and check on the roof top.

6.0 NEW BUSINESS AND ITEMS FOR DISCUSSION:

6.1 Motion 2019

That we the Parry Sound Public Library Board, accept to sign with the C.I.B.C. Commercial and Corporate Banking Financial Services Agreement (Smart Business Banking) to obtain direct deposit service for the Parry Sound Public Library Employee Payroll, presented to all board members.

Moved by N. Alexander and seconded by S. Murphy

Carried

6.2 Yard Sale Volunteers (Saturday, July 6, 2019) C. O’Hare and A. Dudas agreed to Volunteered for that day.

6.3 Music Lending Library – S. Heder handed out a flyer from another library where musical instruments were lended out to patrons for a period of time. R. Orr will investigate into this service.

7.0 FINANCIAL: Treasurer’s Report from April 16 to May 15, 2019 “Three Things You Need to Know in 5 Minutes” - Discussed adding the percentage at top of spreadsheet and add a monthly column.

Motion – 2019

We the Parry Sound Public Library Board accept the Treasurer’s report of disbursements as presented from April 16, 2019 to May 15, 2019 in the amount of \$31,695.71, as presented be approved.

Moved by A. Dudas and seconded by T. Lundy

Carried

9.0 CEO REPORT: Brief: “Achievements and Challenges” R. Orr submitted her report. Also she will start the appropriate courses through the Town of Parry Sound H.R. program and investigate other courses for the library staff to take.

10.0 BOARD CHAIR REPORT: Action Items were discussed

11.0 Adjournment was at 10:40 a.m.

Moved by C. O’Hare and seconded by S. Murphy

Carried

Next Meeting: Tuesday, July 16, 2019 @ 8:00a.m.