

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF November 15, 2016

Present: Terry Zanussi, Susan Murphy, Nicole Pullbrook, Jim Marshall

Regrets: Keith Saulnier, Merry Bridges, Colleen O'Hare

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, November 15, 2016 at the Parry Sound Public Library at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:50 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall to approve the Agenda as amended to add under **6. NEW BUSINESS** (iii) Friends of PSPL / Lottery License and **7. CORRESPONDENCE** iv. From OTF re Granting Application Deadlines dated October 25, 2017; v. From Rick Hansen Foundation dated October 28, 2016; and vi. From Merry Bridges dated November 10, 2016. CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Minutes of the Board meetings held on October 18, 2016 and October 20, 2016 be adopted. CARRIED

5. UNFINISHED BUSINESS

i. Budget

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Parry Sound Public Library Board adopt the 2017 Budget as presented. CARRIED

ii. Strategic Plan

This matter was deferred to the next meeting of the Board.

6. NEW BUSINESS

i. Holiday Hours

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall that the Parry Sound Public Library close for the holidays from Saturday, December 24 at 1:00 p.m. to Tuesday, January 3 at 10:00 a.m. CARRIED

ii Pay Equity

The CEO was directed to review job descriptions.

iii. Friends of PSPL / Lottery License

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that in light of the disbandment of the Friends of the Parry Sound Public Library, the Board Chair offer thanks and congratulations to members of the group on their many years of commitment , hard work and contribution to the library. Additionally, the Parry Sound Public Library shall apply for a lottery licence to raffle the donated quilts. CARRIED

7. CORRESPONDENCE

- i. From Ed Ewing dated October 17, 2016 regarding Local History.

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that that the Board Chair respond to Mr. Ewing outlining that the Board and Staff are working diligently to come up with viable solutions to the issue of access to Local History.

CARRIED

- ii. From Kim Campbell dated November 1, 2016 regarding Equitable Bank GIC maturing on December 15, 2016.

- iii. From Kim Campbell dated November 1, 2016 regarding Community Trust GIC maturing on December 9, 2016.

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the CEO be directed to re-invest the Equitable Bank GIC due December 15, 2016 in the amount of \$13,041.68 and the Community Trust GIC due December 8, 2016 in the amount of \$37,151.91 for a period of 1 year. CARRIED

- iv. From OTF re Granting Application Deadlines dated October 25, 2017

- v. From Rick Hansen Foundation dated October 28, 2016.

- vi. From Merry Bridges dated November 10, 2016.

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall that the Board acknowledges the absence of Keith Saulnier, board member, and authorizes his absence from PSPL Board meetings for the months of September, October and November 2016. CARRIED

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Nicole Pullbrook that the Accounts Payable in the amount of \$28,839.25 for October 2016 be approved. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Revenue and Expense Report for October 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the CEO Report be received. CARRIED

10. OTHER REPORTS

11. OTHER BUSINESS

12. CLOSED SESSION

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Board will move into Closed Session to deal with personal matters about an identifiable individual. CARRIED

13. NEXT MEETING & ADJOURNMENT

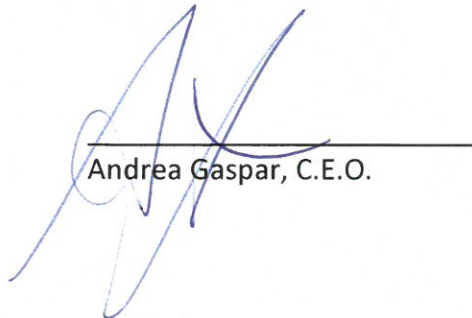
RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the meeting be adjourned.

The next regular Board Meeting: **Thursday, December 15, 2016 at 4:30 p.m.** at the Parry Sound Public Library.



Terry Zanussi, Chair



Andrea Gaspar, C.E.O.