



Parry Sound Public Library Board Minutes

Tuesday, January 16, 2018 at 9:00 a.m. @

Parry Sound Public Library

Members Present: Terry Zanussi, Nora Alexander, Colleen O'Hare, Stephen Heder

Regrets: Councillor Jim Marshall and Councillor Susan Murphy

Staff Present: Rita Orr, C.E.O.

1.0 Call to Order: The meeting was called to order at 9:01 a.m.

2.0 Approval of agenda:

Motion #2018 – 57

We the Parry Sound Public Library Board, accept the January 16, 2018 agenda, as circulated to all members to be approved, as amended

Moved by: Colleen O'Hare and seconded by N. Alexander

Carried

3.0 Declaration of any Conflicts of Interest – None

4.0 Adopt minutes from December 19, 2017

Motion #2018- 58

That we the Parry Sound Public Library Board, accept the minutes from November 7, 2017 as presented to all board members be approved as amended.

Moved by N. Alexander and seconded by C. O'Hare

Carried

5.0 Unfinished Business:

5.1 Pay Equity –

R. Orr mentioned that she has contacted a consultant to assist in the Library Pay Equity Plan. Marianne Love has a wide variety of experience with Human Resources, legal counsel; job evaluation; compensation expert; public pension certificate and OMER's she will direct the Board in moving forward with this task. R. Orr will be going through all past files and start in February.

5.2 Accessibility:

R. Orr discussed the criteria for the compliance for A.O.D.A. It was discussed once again that this motion will be deferred to a later date and to have it reviewed for the cost of it.

Motion #2018 – 50

That we the Parry Sound Public Library Board, agrees to give the CEO R. Orr direction to purchase a new AODA reception desk for the library to be compliant with customer service. The funds will be

allocated from the anonymous donation of 2017 which the Parry Sound Public Library received, be approved.

Moved by: _____ Seconded by: _____ **Deferred**

5.3 Fire Safety Plan

R. Orr reported that the Fire Safety Plan was approved by J. Tuck. The new fire alarm and new smoke detectors were installed and all staff had training on evacuation and how the security panel works.

5.4 Carling Contract

It was noted that the Carling Township 2018 Budget presentation will take place at Carling Council Chambers on January 23, 2018 at 8:30 a.m.

6.0 New Business:

6.1 New Policy –Programming Policy – Amended OP – 6 goals, 2000

Motion #2018 - 59

We the Parry Sound Public Library Board accept the following:
Programming Policy – Amended OP-06 goals, 2000, as circulated to all members be approved.

Moved by: C. O’Hare and seconded by N. Alexander **Carried**

7.0 Correspondence – None

8.0 Financial Report:

8.1

Motion #2018- 60

We the Board accept the Treasurer’s report of Disbursements as presented from December 15, 2017 to December 15, 2017 for the amount of \$28,840 and January 1st to January 15, 2018 for the amount of \$11,140.36 as presented, be approved.

Moved by N. Alexander and seconded by C. O’Hare **Carried**

9.0 C.E.O Report:

R. Orr reported that the staffs were all trained on A.O.D.A. and Health & Safety and we appreciate on Monday, January 15, 2018 It was a 5 hour training session. Thank you to Terry Zanussi for the gift of a pizza and salad lunch.

Also R. Orr announced that a new programme will be starting up February 6th 10:30 to 11:14 a.m. drop in **Tadpole Tales**. The first week of **Surfin’ Seniors** we had 23 people participate, we are also starting new statistics one is phone calls we answer, and the first of January we had 117



10.0 Other Reports – None

11.0 Other Business: - No Report

12.0 Closed Session – *Not Necessary*

13.0 Motion #2018- 61

That we the Parry Sound Public Library Board, accept a motion to adjourn at 9:45 a.m.

Moved by S. Heder and seconded by C. O’Hare

Carried

Next regular meeting is on February 13, 2018 @ 9:00 a.m. @ Parry Sound Public Library

Terry Zanussi –Chair

Rita Orr, C.E.O. Secretary/Treasurer