



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Minutes

Tuesday, September 15, 2020 @ 9:00 a.m. @ Parry Sound Public Library

PRESENT: Tom Lundy - Chair, Archipelago Rep., Susan Murphy, Carling Township Rep. - Vice Chair, Doug McCann, Town of Parry Sound Rep., Vanessa Backman, Town of Parry Sound Rep., Lynne Gregory, McDougall Rep., Stephen Heder, and Colleen O'Hare

Regrets: A. Dudas.

Staff: Rita Orr, C.E.O.

1. CALL TO ORDER @ 9:10 a.m.

2. APPROVAL OF CONSENT AGENDA AS AMENDED

Motion #2020-39

That we the Parry Sound Public Library Board, accept September 15, 2020 consent agenda, as circulated to all members be approved, as amended.

Moved by C. O'Hare and Seconded by S. Murphy

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST - None

4. CONSENT AGENDA:

4.1 Minutes:

- a) Minutes of Meeting Tuesday, June 16, 2020 approved
- b) Minutes of Meeting Tuesday, July 8, 2020 approved

4.2 Correspondence:

- a) CEO's Update Email – Sent August 3, 2020
- b) Patron Thank You - Comments – attached
- c) Newspaper/Radio Article Clipping/links below

<https://www.parrysound.com/community-story/10141596-parry-sound-public-library-staff-patrons-navigate-new-normal/>

<https://radioworkzparrysound.com/2020/08/28/overdue-book-fines-amnesty-one-way-parry-sounds-library-adjusting-to-covid-19-and-staying-safe/>

5. IN-CAMERA SESSION – NOT NECESSARY

6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

6.1 Add on to OP – 09 Reopening Post Epidemic/Pandemic – Appendix C COVID-19 Emergency: Mandatory face masks – attached for binders. Sent to the Board August 6, 2020

Motion #2020-40

That we the Parry Sound Public Library Board accept the following add on to:

Policy #OP – 09 Reopening Post Epidemic/Pandemic Appendix C, COVID – 19 Emergency: Mandatory face Masks, as circulated to all members be approved.

Moved by: L. Gregory and Seconded by C. O'Hare

Carried

6.2 Motion #2020-41

That we the Parry Sound Public Library Board, accept the resignation of Abbey Dudas as a board member as per her E-mail dating September 8, 2020, with regret, as presented to all board members.

Moved by: L. Gregory and seconded by C. O’Hare

R. Orr will contact R. Johnson, Clerk, at the Town of Parry Sound to put out an advertisement for a posting for new board members, to be appointed by the Town of Parry Sound Council.

7. FINANCIAL:

7.1: Treasurer’s Report for the following months and to be approved.

a) Motion #42

We the PSPL Board accept the Treasurer’s report of disbursements as presented from June 1 to 30, 2020 in the amount of \$25,636.37, as presented be approved.

Moved by: C. O’Hare and seconded by S. Murphy

Carried

b) Motion #43

We the PSPL Board accept the Treasurer’s report of disbursements as presented from July 1 to 31, 2020 in the amount of \$47,561.63, as presented be approved.

Moved by: C. O’Hare and seconded by L. Gregory

Carried

c) Motion #44

We the PSPL Board accept the Treasurer’s report of disbursements as presented from August 1 to 30, 2020 in the amount of \$38,399.67, as presented be approved.

Carried

The Library Insurance increase was discussed; also the repairs of the 3 roof top air conditioners was also discussed

8. CEO REPORT:

8.1 Statistics –attached report

R. Orr reported:

It has been an interesting couple of months. Everyone has been patient and excited that we are now open. It has in general still been quiet. We have been busy with photo copying and scanning and faxing. Inter Library Loans has started and has been increasing on a daily event. The number of books that have gone to other libraries from July and August is 98 and we received 16 for our patrons. Many libraries opened this week September 1st. So far 1070 people have come into the library and 5050 items have gone out. We are continuing to market the library through Facebook and Instagram at present we 1304 followers on Facebook We have started a Mental Health Program for the library staff in August. Once a month we will do something educational and fun outside of the Library to keep positive moral going. Attached is also information about the PATHS TRAJETS MIKAANS virtual conference Sol’s North, which will be held on September 23, 2020 and R. Orr will be the Moderator for the session from 1:00 – 2:00 Political Acumen: The Municipal Panel.

R. Orr also participated on the Northern Literature Non-Fiction Panel in July. The winner of this award will be announced on September 23, 2020, poster attached.

8.2 Thank you! The staff of the Parry Sound Public Library, Selena, Hartley, Josh and Rita (Cayla and Kristina Absent) presented a thank you to all Board members for all the support they have given to the staff since March 16, 2020

9. Next Meeting: October 20, 2020 @ 9:00 a.m. at the Parry Sound Public Library

10. AJOURNMENT – 10:02 A.M. MOVED BY C. O’HARE AND SECONDED BY S. MURPHY