

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF March 22, 2016

Present: Terry Zanussi, Jim Marshall, Susan Murphy Alison Scarrow, Merry Bridges, Colleen O'Hare

Regrets: Keith Saulnier

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, March 22, 2016 at the Parry Sound Public Library at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:48 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall that the Minutes of the Board meeting held on February 16, 2016 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. Building Update

A Grand re-Opening Celebration is scheduled for April 15 at 3:30 p.m.

ii. Municipal Contracts/Request for Release of Patron Information

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the CEO submit the municipal contracts to the contracting municipality as per the 2016 Budget with the amendment to add Verification of Residency and Collection of Information form to be sent to Carling.

CARRIED

6. NEW BUSINESS

i. Signing Authority/Vice Chair

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that Jim Marshall be appointed as signing authority for the PSPL Board. CARRIED

7. CORRESPONDENCE

i. Letter from Kim Campbell re: investments due April 13, 2016.

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the CEO be directed to re-invest the Access Credit Union GIC due April 13, 2016 in the amount of \$51,587.87 in accordance with external advice. CARRIED

ii. Letter from Cindy Vankoughnett, Clerk, Municipality of McDougall dated February 19, 2016

iii. Email from Vianet dated February 26, 2016

iv. Letter from Dianna Allen dated March 1, 2016

v. Resolution No 2016-017 from the Town of Parry Sound dated February 16, 2016

vi. Email from Kara McCaig, Ministry of Northern Development & Mines dated February 19, 2016

vii. Canadore College seminar on "Governance" on May 3, 2016

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Alison Scarrow and SECONDED by Merry Bridges that the Accounts Payable in the amount of \$34,375.90 for February 2016 be approved. CARRIED

RESOLUTION:

MOVED BY Susan Murphy and SECONDED by Jim Marshall that the Revenue and Expense Report for February 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Alison Scarrow that the CEO Report be received. CARRIED

10. OTHER REPORTS

11. OTHER BUSINESS

12. CLOSED SESSION

RESOLUTION:

MOVED by Alison Scarrow and SECONDED by Susan Murphy that the Board will move into Closed Session to deal with personnel matters. CARRIED

13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

The meeting was adjourned at 10:25 a.m.

The next Board Meeting: Tuesday, April 19, 2016 at 8:45 a.m. at the Parry Sound Public Library.



Terry Zanussi, Chair



Andrea Gaspar, C.E.O.