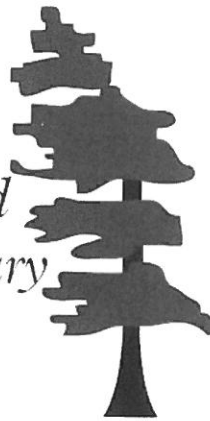


*Parry Sound  
Public Library*



## MINUTES OF THE MEETING OF May 17, 2016

Present: Terry Zanussi, Susan Murphy, Merry Bridges, Colleen O'Hare, Keith Saulnier, Nicole Pullbrook

Regrets: Jim Marshall, Alison Scarrow

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, May 17, 2016 at the Parry Sound Public Library at 8:45 a.m.

### 1. CALL TO ORDER

The meeting was called to order at 8:50 a.m.

### 2. APPROVAL OF AGENDA

#### RESOLUTION:

MOVED by Colleen O'Hare and SECONDED by Susan Murphy to approve the Agenda.

CARRIED

### 3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

### 4. MINUTES

#### RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the Minutes of the Board meeting held on April 19, 2016 be adopted.

CARRIED

### 5. UNFINISHED BUSINESS

#### i. C.C. Johnson Investments

This matter was deferred to the next meeting of the Board.

#### ii. Strategic Plan

The C.E.O. provided an update.

### 6. NEW BUSINESS

#### i. Financial Risk Management Plan

This matter was directed to the Policy Committee and will be revisited at the next

meeting of the Board.

## **7. CORRESPONDENCE**

- i. Letter from Stephen Gingrich dated March 18, 2016 with attached audited financial Statement.

### **RESOLUTION:**

MOVED by Colleen O'Hare and SECONDED by Susan Murphy that the Audited Financial Statements for 2015 be received. CARRIED

- ii. Email from Ashleigh Laughren dated April 19, 2016 re: Congratulations on the renovations from Peter Frost, Councilor for Archipelago.
- iii. Email from Cindy Vankoughnett, Clerk for Municipality of McDougall dated April 24, 2016 with attached Resolution appointing Nicole Pullbrook to PSPL Board.

### **RESOLUTION:**

MOVED by Colleen O'Hare and SECONDED by Merry Bridges that Nicole Pullbrook be accepted as a new Board member representing the Municipality of McDougall. CARRIED

- iv. Email from Ashleigh Laughren dated April 23, 2016 re: testimonial.

## **8. FINANCIAL REPORTS**

### **RESOLUTION:**

MOVED BY Susan Murphy and SECONDED by Colleen O'Hare that the Accounts Payable in the amount of \$31,125.99 for April 2016 be approved. CARRIED

### **RESOLUTION:**

MOVED by Merry Bridges and SECONDED by Susan Murphy that the Revenue and Expense Report for April 2016 be received. CARRIED

## **9. CHIEF EXECUTIVE OFFICER'S REPORT**

### **RESOLUTION:**

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the CEO Report be received. CARRIED

## **10. OTHER REPORTS**

- i. Tech Training Report by Cayla Norrie dated April 15, 2016
- ii. Children's Services Benchmark and Statistical Report 2016 by Ontario Public Library Association (OPLA)
- iii. Programming Report by Ashleigh Laughren, April 2016.

## **11. OTHER BUSINESS**

## **12. CLOSED SESSION**

### **RESOLUTION:**

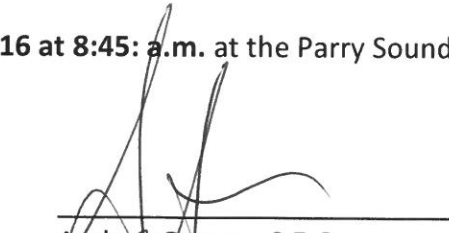
MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the Board will move into Closed Session to deal with personnel matters. CARRIED

**13. NEXT MEETING & ADJOURNMENT**

The meeting was adjourned at 10:10 a.m.

The next Board Meeting: **Tuesday, June 21, 2016 at 8:45: a.m.** at the Parry Sound Public Library.

  
Terry Zanussi, Chair

  
Andrea Gaspar, C.E.O.