



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, April 08, 2026 @ 9:00 a.m.

PRESENT: Joe Ryman – Chair and Municipality of McDougall Rep., Doug McCann – Vice Chair and Town of Parry Sound Council Rep., Susan Murphy –Township of Carling Rep., Alhan Rahimi, Sharon Ranney, Karen Walker, Sandy Bishop, Stephen Heder (via Zoom)
STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER by the Library CEO at 9:08 a.m.

A moment of silence was held in recognition of the passing of Board Chair Tom Lundy.

2. APPROVAL OF AGENDA

Motion #2026-010

That we, the Parry Sound Library Board, accept and approve the April 08, 2026 agenda, as circulated to all members.

Moved by: K. Walker and seconded by S. Ranney

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2026-011

That we, the Parry Sound Public Library Board, accept and approve the April 08, 2026 consent agenda, including the Minutes of the Meeting of January 14, 2026, and Correspondence, as circulated to all members.

Moved by: A. Rahimi and seconded by S. Heder

Carried

4.1 Minutes:

- a) Minutes of the Meeting of January 14, 2026.

4.2 Correspondence:

- a) The Town of Parry Sound – Bill C-15
- b) The Township of Carling – Bill C-15
- c) The Township of The Archipelago – Bill C-15
- d) Federation of Ontario Public Libraries – Bill C-15
- e) BDO – Re: Library Services Centre – Distribution of Surplus Assets to Members
- f) Karen McIlroy – March Break Programming
- g) Lianne Piddington - Quote

5. IN-CAMERA SESSION – None

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 Election of Library Board Chair for 2026.

The CEO called for nominations for the position of Chair of the Parry Sound Public Library Board.

Motion #2026 – 012

That we, the Parry Sound Public Library Board, nominate Joe Ryman as Chair of the Parry Sound Public Library Board for the 2026, as be accepted by the person.

Moved by: K. Walker and seconded by S. Ranney

Carried

6.2 Election of the Library Board Vice-Chair for 2026.

The Chair called for nominations for the position of Vice-Chair of the Parry Sound Public Library Board.

S. Bishop joined the meeting at 9:13 a.m.

Motion #2026-013

That we, the Parry Sound Public Library Board, nominate Doug McCann as Vice-Chair of the Parry Sound Public Library for the year 2026, as be accepted by the person.

Moved by: S. Ranney and seconded by S. Bishop

Carried

Motion #2026-014

That we, the Parry Sound Public Library Board, approve adding Doug McCann as a signatory on the library bank accounts: 7306016, 7306113, 1628615, and removing Tom Lundy.

Moved by: S. Murphy and Seconded by: K. Walker

Carried

6.3 Auditorium Lights

Motion #2026-015

That we, the Parry Sound Public Library Board, approve a General Ledger entry debiting \$1,680.00 from Acct #460 Donation Revenue and crediting Acct #565D Unexpected/Emergency Repair \$1,680.00. This is to cover the cost of replacing 32 fluorescent bulbs with LED bulbs in the library auditorium as per the quote from Bay Area Electrical, dated March 31, 2026 and included in the Correspondence.

Moved by: S. Ranney and Seconded by: S. Heder

Carried

7. UNFINISHED BUSINESS - None

8. FINANCIAL STATEMENTS:

Motion #2026-016

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as

presented, from December 01 to December 31, 2025 in the amount of \$40,002.03.

Moved by D. McCann and seconded by S. Ranney

Carried

Motion #2026-017

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as presented, from January 01 to January 31, in the amount of \$49,997.07.

Moved by S. Heder and seconded by S. Bishop

Carried

Motion #2026-018

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as presented, from February 01 to February 28, in the amount of \$44,911.17.

Moved by K. Walker and seconded by S. Heder

Carried

9. CEO REPORT:

9.1 The Library Board received the CEO's report.

9.2 The Library Board received information on upcoming library programs.

10. OTHER DISCUSSION:

The Board Chair will set up a meeting with the Town of Parry Sound CAO Clayton Harris and Director of Finance Stephanie Phillips to discuss grant applications moving forward.

The question was raised about whether a joint grant application from the Town of Parry Sound and contracting municipalities would have a better chance of success. It was noted that letters of support from the contracting municipalities would also be advantageous in future applications.

The CEO was directed to reach out to the Town of Parry Sound Manager of IT, Callin Belchamber to inquire how and if the library would be able to take part in the Town's partnership with Dell Incorporated regarding computers.

The CEO was directed to research what brands of computers are used most commonly by public libraries.

NEXT MEETING AND ADJOURNMENT –

Motion #2026 - 019

That we, the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 10:30 a.m.

Moved by D. McCann and seconded by S. Heder

Carried

Next meeting May 13, 2026 at 9:00 a.m. at the Library