



## PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, October 08, 2025 @ 9:00 a.m.

**PRESENT:** Tom Lundy – Chair, the Township of The Archipelago Rep., Susan Murphy – Vice Chair Township of Carling Rep., Doug McCann, Town of Parry Sound Council Rep., Joe Ryman – Municipality of McDougall Rep., Alhan Rahimi, Sandy Bishop, Karen Walker

**Regrets:** Stephen Heder, Sharon Ranney

**STAFF:** Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

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### 1. CALL TO ORDER at 9:04 a.m.

### 2. APPROVAL OF AGENDA

**Motion #2025-039**

That we, the Parry Sound Library Board, accept and approve the October 08, 2025, agenda, as circulated to all members.

Moved by: S. Murphy and seconded by K. Walker

*Carried*

### 3. DECLARATIONS OF CONFLICTS OF INTEREST – *None*

### 4. APPROVAL OF CONSENT AGENDA:

**Motion #2025-040**

That we, the Parry Sound Public Library Board, accept and approve the October 08, 2025 consent agenda, including the Minutes of the Meeting of September 10, 2025, and Correspondence, as circulated to all members.

Moved by: A. Rahimi and seconded by J. Ryman

*Carried*

#### 4.1 Minutes:

- a) Minutes of the Meeting of September 10, 2025.

#### 4.2 Correspondence:

- a) Jonathan Baxter, resignation
- b) Stephanie Phillips, Town of Parry Sound re: Building Assessment
- c) Stephanie Phillips, Town of Parry Sound re: Asset Management Plan
- d) Stephanie Phillips, Town of Parry Sound and Moya Taylor, PSD Citywide Inc. re: Asset Management Plan
- e) Delaina Arnold, Georgian Bay Biosphere

### 5. IN-CAMERA SESSION

**Motion #2025-041**

That we, the Parry Sound Public Library Board, do now go into closed session at 9:06 a.m. for the discussion of labour relations or employment negotiations and to discuss matters about identifiable

individuals.

Moved by: J. Ryman and seconded by A. Rahimi

*Carried*

**Motion #2025-044**

That we, the Parry Sound Public Library Board, do now move out of Closed Session at 9:11 a.m. and return to open meeting.

Moved by: D. McCann and seconded by A. Rahimi

*Carried*

**6. NEW BUSINESS AND ITEMS FOR DISCUSSION**

**6.1 Welcome New Board Member (Deferred)**

Parry Sound Town Council appointed Sharon Ranney to the Parry Sound Public Library Board for a term ending November 14, 2026, on October 07, 2025. S. Ranney sent regrets for the October 08<sup>th</sup> meeting of the Library Board.

**6.2 Georgian Bay Biosphere, letter of support**

**Motion #2025-045**

That we, the Parry Sound Public Library Board, approve the letter of support for the Georgian Bay Biosphere, as circulated to all members.

Moved by: D. McCann and seconded by S. Bishop

*Carried*

**6.3 2026 COLA increase**

**Motion #2025-046**

That we, the Parry Sound Public Library Board, approve a cost-of-living-adjustment (COLA) increase of 3.25% to all employees' hourly wages/salaries, effective January 01, 2026.

Moved by: K. Walker and seconded by S. Murphy

*Carried*

**6.4 2026 Library Budget**

**Motion #2025-047**

That we, the Parry Sound Public Library Board, accept and approve the 2025 Library Budget.

Moved by: D. McCann and seconded by K. Walker

## **7. UNFINISHED BUSINESS**

### **7.1 Building Assessment and Asset Management**

The Library Board reviewed a quote from Porch to Pier regarding the possibility of installing a gate across the top of the emergency exit stairwell. It was determined that there was not enough detail on the quote to move ahead with the project at this time.

Board Chair Tom Lundy offered to follow up with Porch to Pier for clarification on height of gate and particulars.

## **8. FINANCIAL STATEMENTS:**

### **Motion #2025-049**

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as presented, from August 01 to August 31, in the amount of \$35,842.32

Moved by S. Bishop and seconded by J. Ryman

## **9. CEO REPORT:**

9.1 The Library Board received the CEO's report.

9.2 The Library Board received information on upcoming library programs.

## **10. OTHER DISCUSSION:**

Rola Fraser provided an update on the status of outreach programs at local long-term care facilities. Tablets were discussed as a possibility for enabling library accessibility to homebound residents. The hurdle of overcoming technology-related anxieties was discussed.

## **NEXT MEETING AND ADJOURNMENT –**

### **Motion #2025-050**

That we, the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 9:58 a.m.

Moved by D. McCann and seconded by J. Ryman

**Next meeting Wednesday, November 12, 2025, 9:00 a.m.**