



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, November 08, 2023 @ 9:00 a.m.

PRESENT: Tom Lundy – Chair, Archipelago Rep., Rep., Joe Ryman, Municipality of McDougall Rep., Susan Murphy – Vice Chair Carling Township Rep, Stephen Heder, Sandy Bishop, Alhan Rahimi, Jonathan Baxter

Regrets: Karen Walker, Doug McCann, Town of Parry Sound Council

STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER at 9:06 a.m.

2. APPROVAL OF AGENDA

Motion #2023 – 226

That we, the Parry Sound Public Library Board, accept the November 08, 2023 agenda, as circulated to all members to be approved.

Moved by: S. Bishop and seconded by S. Heder

Carried

The Library Board observed a moment of silence in remembrance of Canada's fallen.

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2023 – 227

That we, the Parry Sound Public Library Board, approve the November 08, 2023 consent agenda, including the Minutes of the Meeting of October 11, 2023, and correspondence, as circulated to all members to be approved.

Moved by: J. Baxter and seconded by S. Bishop

Carried

4.1 Minutes:

- a) Minutes of Meeting October 11, 2023

5. IN-CAMERA SESSION - NOT NECESSARY

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 Motion #2023 – 228

That we, the Parry Sound Public Library Board, approve the transfer of \$10,000 from the One Investment to the Library's Current Account #7306016 to cover the cost of book purchases for 2023, as per the 2023 Library Budget.

Moved by: J. Baxter and Seconded by: A. Rahimi

Carried

6.2 Motion #2023-229

That we, the Parry Sound Public Library Board, approve the transfer of \$4,378.19 from the Library's Current Account #7306016 to the Fundraising Reserve Account #16-28615.

Moved by: S. Murphy and Seconded by: J. Ryman

Carried

6.3 Motion #2023-230

That we, the Parry Sound Public Library Board, accept and approve the 2023 Annual Report as presented.

Moved by: J. Baxter and Seconded by: S. Heder

Carried

7. UNFINISHED BUSINESS:

7.1 Building Update – Building Assessment

7.2 Policy Review – Bylaws and Governance

Motion #2023-231

That we, the Parry Sound Public Library Board, approve and review the revision of the following policies:

HR-17 – Diversity and Inclusion

OP-01 – Privacy, Access to Information and Electronic Messages under CASL

OP-02 – Safety, Security & Emergencies in the Library

OP-03 – Patron Behaviour

OP-04 – Collection Development

OP-05 – Interlibrary Loan

OP-06 – Programming

OP-07 – Public Internet Services

OP-08 – Meeting Rooms

OP-10 – Children in the Library

Moved by: S. Heder and Seconded by: S. Bishop

Carried

8. FINANCIAL STATEMENTS:

Motion #2023 – 232

That we, the Parry Sound Public Library Board, accept the Treasurer’s report of disbursements as presented, from October 01 to October 31, 2023 in the amount of \$87,116.48.

Moved by J. Ryman and Seconded by A. Rahimi

Carried

9. CEO REPORT:

The Library Board received the CEO’s report.

10. OTHER DISCUSSION:

The success of the Ontario Park Passes was discussed. The program will continue in 2024.

The CEO was directed to contact the Museum on Tower Hill and inquire if the Museum Passes could also continue into 2024.

The success of the Coat Drive was noted. It was suggested that a portion of the coat drive be relocated to the main level for accessibility.

NEXT MEETING AND ADJOURNMENT –

Motion #2023-233

That we, the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:20 a.m.

Moved by J. Ryman and seconded by S. Heder

Carried

Next meeting Wednesday, January 10, 2023 @ 9:00 a.m. @ The Library