

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF June 10, 2014

Present: Susan Murphy, Terry Zanussi, Gillian Wallace, Alison Scarrow, Bonnie Keith

Regrets: Rita Nelson, Jody Brunatti

Staff Present: Andrea Gaspar

The Parry Sound Public Library Board met Tuesday, June 10, 2014 at the Town of Parry Sound Fire Hall at 4:30 p.m.

1. APPROVAL OF AGENDA

Susan Murphy requested that the Agenda be amended to include: New Business "1. Cleaning Contract" and the addition under Correspondence i. Letter from Lynn Middaugh dated June 5, 2014 of "re WiFi and Market Square"

MOVED by Alison Scarrow and SECONDED by Gillian Wallace to approve the agenda.
CARRIED

2. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

3. MINUTES

RESOLUTION:

MOVED by Terry Zanussi and SECONDED by Alison Scarrow that the Minutes of the Board meeting held on May 27, 2014 be adopted. CARRIED

4. UNFINISHED BUSINESS

None.

5. NEW BUSINESS

i. Cleaning Contract

There was a discussion as to the purpose of this Board meeting. There was some discussion that the Board needed to approve the revised Schedule "A" to the cleaning contract and seek more quotes. There was further discussion that the Revised Schedule "A" had already been sent out to Board members and additional quotes were already sought out. Bonnie Keith and Susan Murphy obtained quotes based on the revised Schedule "A". Alison Scarrow had concerns that the revised call for quotations was obtained without Board approval as there was no motion at the last meeting. There was

further discussion as to what was the final revised Schedule "A" as the Board members had not received the revised Schedule "A" as presented at the meeting. Bonnie Keith suggested the Board extend the contract with Jim Wilson to gain more time.

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Alison Scarrow that the revised version of Schedule "A" be adopted and based on this Schedule "A" the Board encourage and invite proposals for janitorial services to be sent to the library and reviewed at the next Board Meeting. CARRIED

RESOLUTION:

WHEREAS the Board received quotations and was unable to make a decision and would like to call for more quotations,
MOVED by Bonnie Keith and SECONDED by Terry Zanussi that the quotations received remain confidential. CARRIED

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Alison Scarrow that the Board obtain references from any person submitting proposals for custodial services and that references be provided with specific permission to contact. CARRIED

6. CORRESPONDENCE

I. The letter from Lynn Middaugh dated June 5, 2014 regarding the proposal to have WiFi in Market Square Park was reviewed and considered. Susan Murphy indicated that in exchange for the library's acceptance of the use of their building and services, Vianet was willing to reduce the library phone bill by \$2/month and increase the internet speed for uploads and downloads at the library which amount to a value of \$160/month.

RESOLUTION:

WHEREAS the Town of Parry Sound has requested the library's assistance to install Wi-Fi in Market Square Park and

WHEREAS THE Parry Sound Public Library welcomes the opportunity to facilitate the implementation of these services;

THEREFORE, BE IT RESOLVED THAT the Board approves the mounting of wireless equipment on the outside of the east wall of the library, and to run a data cable to the Library's basement where Vianet's fibre equipment is located and to use the electricity to run the equipment, representing an approximate monthly electrical cost of \$3 for the library.

CARRIED

7. FINANCIAL REPORTS

None.

8. LIBRARIAN'S REPORT

None.

9. OTHER REPORTS

None.

10. OTHER BUSINESS

None.

11. CLOSED SESSION

RESOLUTION:

MOVED by Bonnie Keith and SECONDED by Terry Zanussi to move into closed session. CARRIED

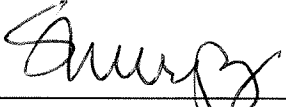
12 NEXT MEETING & ADJOURNMENT

RESOLUTION:

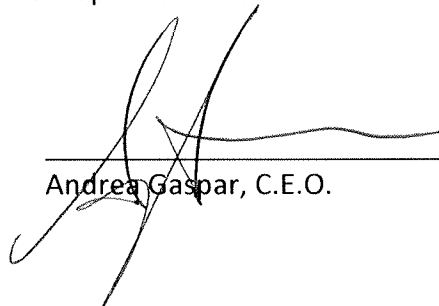
MOVED by Bonnie Keith to adjourn.

The next Board meeting is:

Monday, June 16th, 2014 at 1:30 p.m. at the library to review options for custodial services.



Susan Murphy, Chair



Andrea Gaspar, C.E.O.