



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, January 10, 2024 @ 9:00 a.m.

PRESENT: Karen Walker, Rep., Joe Ryman, Municipality of McDougall Rep., , Alhan Rahimi,
PRESENT (via ZOOM:) Susan Murphy – Vice Chair Carling Township Rep, Doug McCann, Town of
Parry Sound Council, Stephen Heder, Sandy Bishop, Jonathan Baxter
Regrets: Tom Lundy – Chair, Archipelago Rep
STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER at 9:04 a.m.

2. APPROVAL OF AGENDA

Motion #2024 – 234

That we, the Parry Sound Public Library Board, accept the January 10, 2024, agenda, as circulated to all members to be approved.

Moved by: S. Heder and seconded by D. McCann

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2024 – 235

That we, the Parry Sound Public Library Board, approve the January 10, 2024, consent agenda, including the Minutes of the Meeting of November 08, 2023, and correspondence, as circulated to all members to be approved.

Moved by: S. Heder and seconded by K. Walker

Carried

4.1 Minutes:

a) Minutes of Meeting November 08, 2023

4.2 Correspondence – North Bay Multicultural Centre

5. IN-CAMERA SESSION - NOT NECESSARY

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 Motion #2024 – 236

That we, the Parry Sound Public Library Board, nominate Susan Murphy as the Vice-Chair of the Parry Sound Public Library Board for the year 2024, as be accepted by the person.

Moved by: D. McCann and Seconded by: J. Ryman

Carried

6.2 Motion #2023-237

That we, the Parry Sound Public Library Board, accept the following schedule for 2024 Board Meeting dates:

Wednesday, January 10, 2024 @ 9:00 a.m.

Wednesday, April 10, 2024 @ 9:00 a.m.

Wednesday, May 08, 2024 @ 9:00 a.m.

Wednesday, June 12, 2024 @ 9:00 a.m.
Wednesday, September 11, 2024 @ 9:00 a.m.
Wednesday, October 09, 2024 @ 9:00 a.m.
Wednesday, November 13, 2024 @ 9:00 a.m.

Moved by: S. Heder and Seconded by: D. McCann

Carried

6.3 The Board will include a 2024 Board Plan as part of the agenda throughout the year, to track progress on various projects and goals. This is a living document which will be changed and updated throughout the year.

6.4 Motion #2024-242

That we, the Parry Sound Public Library Board, approve pursuing a partnership with the North Bay Multicultural Centre with regards to the “Library Settlement Partnership Program,” provided a solution can be found to the matter of office space.

Moved by: J. Ryman and Seconded by J. Baxter

Carried

6.5 Motion #2042-239

That we, the Parry Sound Public Library Board, approve the transfer of \$36,794 (2022 Surplus) to the Capital Reserve in Bank Account #7306113.

Moved by: S. Bishop and Seconded by: K. Walker

Carried

7. UNFINISHED BUSINESS:

7.1 Policy Review – Operational Policies

The review of OP-12 Circulation was tabled until the next meeting. The CEO was instructed to provide a report with options for the Board.

Motion #2024-240

That we, the Parry Sound Public Library Board, approve and review the revision of the following policies:

- OP-13 Local History
- OP-15 Accessibility in the Library
- OP-16 Electronic Equipment Borrowing
- OP-17 Epidemic/Pandemic
- OP-18 Purchasing
- OP-19 Communication
- OP-20 Video Surveillance
- OP-23 Library and Political Elections
- OP-24 Notice of Trespass

Moved by: S. Bishop and Seconded by: A. Rahimi

Carried

Motion #2024-243

That we, the Parry Sound Public Library Board, rescind the following policies:

- OP-21 Book Club
- OP-22 Homebound Delivery

Moved by: J. Ryman and Seconded by: A. Rahimi

Carried

8. FINANCIAL STATEMENTS:

Motion #2023 – 241

That we, the Parry Sound Public Library Board, accept the Treasurer’s report of disbursements as presented, from November 01 to November 30, 2023, in the amount of \$35,215.70.

Moved by J. Baxter and Seconded by D. McCann

Carried

9. CEO REPORT:

The Library Board received the CEO’s report.

10. OTHER DISCUSSION:

NEXT MEETING AND ADJOURNMENT –

Motion #2023-244

That we, the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:44 a.m.

Moved by J. Ryman and seconded by J. Baxter

Carried

Next meeting Wednesday, April 10, 2024 @ 9:00 a.m. @ The Library