

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF February 16, 2016

Present: Terry Zanussi, Keith Saulnier, Jim Marshall, Susan Murphy

Regrets: Alison Scarrow

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, February 16, 2016 at the Parry Sound Public Library at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Keith Saulnier that the Minutes of the Board meeting held on February 16, 2016 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. Building Update

Progress on the renovations was discussed with a tour of the building. A Grand re-Opening of the library will be scheduled at or about the end of March.

6. NEW BUSINESS

i. Request to Release of Patron Information

A patron release form is being developed and will be discussed at the next board meeting.

ii. C. C. Johnson Budget 2016

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Keith Saulnier that the C.C. Johnson Budget for 2016 be approved.

CARRIED

7. CORRESPONDENCE

i. Correspondence from Kim Campbell re: investments due March 24, 2016.

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Jim Marshall that the CEO is directed to re-invest the Access Credit Union GIC due March 24, 2016 in the amount of \$30,614.67 in accordance with external advice. CARRIED

ii. Email correspondence from Trevor Pinn, dated February 11, 2016.

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Keith Saulnier that the Accounts Payable in the amount of \$33,551.09 for January 2016 be approved. CARRIED

RESOLUTION:

MOVED BY Jim Marshall and SECONDED by Alison Scarrow that the Revenue and Expense Report for January 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Keith Saulnier that the CEO Report be received. CARRIED

10. OTHER REPORTS

11. OTHER BUSINESS

12. CLOSED SESSION

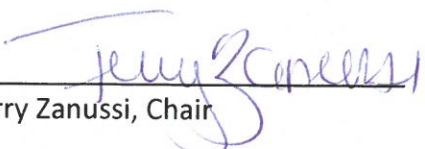
The Board will move into Closed Session to deal with personnel matters.

13. NEXT MEETING & ADJOURNMENT

RESOLUTION:

The meeting was adjourned at 10:00 a.m.

The next Board Meeting: Tuesday, March 22nd, 2016 at 8:45 a.m. at the Parry Sound Public Library.


Terry Zanussi, Chair


Andrea Gaspar, C.E.O.