



**PARRY SOUND PUBLIC LIBRARY BOARD MEETING MINUTES**  
**Tuesday, September 17, 2019 9:00 a.m.**

**PRESENT:** Tom Lundy – Chair, Archipelago Rep., Susan Murphy, Carling Township Rep. - Vice – Chair, Doug McCann, Town of Parry Sound Rep, Vanessa Backman, Town of Parry Sound Rep., Nora Alexander, Colleen O’Hare, Stephen Heder

**REGRETS:** Lynn Gregory, McDougall Rep. and Abbey Dudas

**1.0 CALL TO ORDER at 9:00 a.m.**

**2.0 APPROVAL OF AGENDA**

**Motion 2019**

That we the Parry Sound Public Library Board, accept the September 17, 2019 agenda, as circulated to all members be approved.

Moved by: C. O’Hare seconded by S. Heder

**Carried**

**3.0 DECLARATIONS OF CONFLICTS OF INTEREST – none**

**4.0 A request to move the In-Camera to the front of the meeting – accepted by all board members**

**Moved Into In Camera Session 9:07 a.m.**

Moved by C. O’Hare seconded by S. Murphy

**Carried**

**Moved Out of In Camera Session 9: 35 a.m.**

Moved by C. O’Hare seconded by D. McCann

**Carried**

**Motion 2019**

We the Parry Sound Public Library Board accept the resignation from Nora Alexander as a Board Member, as of September 17, 2019, with appreciation and thank you.

Moved by D. McCann and seconded by V. Backman

**Carried**

**5.0 CONSENT AGENDA:**

**5.1:** Approval of Board Minutes – (Minutes of July 16 2019) as amended.

**5.2:** Correspondence: Southern Ontario Library Service – OverDrive Update – Beth Harding

**5.3:** Railing at north side of the ramp; has been repaired by Porch to Pier, Cost \$2,034.00

**5.4:** Direct Deposit should be completed September 2019

**5.5:** Pay Equity – R. Orr discussed that the consultant is working with the Town of Parry Sound; more information will come forward in the near future.

## **Motion 2019**

That we the Parry Sound Public Library Board, accept the September 17, 2019 consent agenda, as circulated to all members be approved.

Moved by: C. O'Hare seconded by S. Heder

*Carried*

### **6.0 NEW BUSINESS AND ITEMS FOR DISCUSSION:**

- 6.1:** 2018 Annual Library Statistics Operation Funds Comparison to the Parry Sound Public Library to other same sized approximately Public Libraries. – Adjustments to the graph will be made by R. Orr
- 6.2:** PSPL Computer List by age – the majority of the computers are 8 years and older. The library has been purchasing 2 computers a year to replace the aging computers. R. Orr also mentioned that \$1,000 has been raised by donations from the public this year. V. Backman suggested purchasing refurbished computers.
- 6.3:** PSPL received two bequests 1) Donelda McConnell 2) Diane Wallace (books) - R. Orr mentioned that we are still waiting for more details from the lawyers.

### **7.0 Financial: Treasurer's Report for**

#### **7.1 Motion 2019**

We the Board accept the Treasurer's report of disbursements as presented from July 31 to August 30, 2019 in the amount of \$58,384.21, as presented be approved.

Moved by: C. O'Hare and seconded by S. Heder

*Carried*

**7.2** 2020 Draft Budget – R. Orr stated that this is a draft budget and we are waiting for the Pay Equity Outcome.

**7.3** PSPL Reserve Account Total – R. Orr mentioned that the reserve accounts were started end of 2017.

### **8.0 CEO REPORT:**

**8.1** Attached are the statistics from July and August – R. Orr stated that this year the visits were 44% higher than last year during the months of July and August.

V. Backman mentioned that she is working on having the Robotic program here at the Library. More Information will come in the future.

**8.2** Upcoming events (Posters are included in the Board Package)

- \* Adventures of a Mystic Medium
- \* Let's Speak Ojibway
- \* Surfin' Seniors

### **9.0 BOARD ACTION REPORT:**

T. Lundy discussed the Board Action Report for 2019- 2022

T. Lundy reminded all board members to read section 1 through 3 of the policy binder for the October meeting for approval.

### **10.0 Moved Into Second In Camera Session at 10:16 a.m.**

Moved by S. Heder seconded by S. Murphy

*Carried*

### **Moved Out of Second In Camera Session 10:30 a.m.**

Moved by C. O'Hare seconded by D. McCann

*Carried*

**Motion 2019**

The Parry Sound Public Library Board ratified and amended the C.E.O. contract for R. Orr, as of the April 29, 2019 contract.

Moved by S. Heder and seconded by D. McCann

***Carried***

***Motion 2019***

The Parry Sound Public Library Board agree to implement the C.E.O. Performance Review in January 2020.

Moved by S. Heder and seconded by V. Backman

***Carried***

**11.0 Round Table Discussion - Board members**

S. Heder handed in a newspaper clipping from the Toronto Star. This was a four page article of The Toronto Public Library promoting their statistics and that they are the biggest and busiest library System in the world; 47,000,000 total visits last year.

**12.0 Adjournment was at 10:36 a.m.**

Moved by D. McCann and seconded by S. Murphy

***Carried***

***Next Meeting: Tuesday, October 15, 2019 @ 9:00a.m.***