



# PARRY SOUND PUBLIC LIBRARY BOARD MEETING

## Minutes

Wednesday, November 10, 2021 @ 9:a.m. @ Parry Sound Public Library

**PRESENT:** Tom Lundy – Chair, Archipelago Rep., Susan Murphy, Carling Township,  
Doug McCann, Town of Parry Sound Rep., Jennifer Hoddy,  
Lynn Gregory, McDougall Rep., Colleen O’Hare, Stephen Heder  
**REGRETS:** Vanessa Backman, Town of Parry Sound Rep  
**STAFF:** Rita Orr, C.E.O.

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### 1. CALL TO ORDER – 9:05 a.m.

### 2. APPROVAL OF AGENDA

#### Motion #2021 – 97

That we the Parry Sound Public Library Board, accept November 10, 2021 agenda, as circulated to all members be approved.

Moved by S. Murphy and seconded by L. Gregory

*Carried*

### 3. DECLARATIONS OF CONFLICTS OF INTEREST - *None*

### 4. APPROVAL OF CONSENT AGENDA:

#### Motion #2021 - 98

That we the Parry Sound Public Library Board, accept the November 10, 2021 consent agenda, as circulated to all members be approved.

Moved by L. Gregory and seconded by D. McCann

*Carried*

#### 4.2: Correspondence/Education –

- a) Synopsis of the History of the Library Land and Building emailed to all Board Members
- b) History of the Library Land and Building e-mailed to all Board Members
- c) E-mail regarding the “Reserve Funds for the PS Library” with the Town of Parry Sound, from V. Backman
- d) E-mail regarding the Market Square Wi-Fi from Angel McMurray, GBS, from V. Backman and the answer to Susan Murphy’s question.

### 5. IN-CAMERA SESSION – *NOT NECESSARY*

### 6. NEW BUSINESS AND ITEMS FOR DISCUSSION:

#### 6.1 New Library Board Meeting dates for the year 2022 for approval

#### Motion #2021 – 99

That we the Parry Sound Public Library Board, agree to the 2022 schedule for the Library Board Meetings to the following dates; if changes take place Board members will be notified by the C.E.O.

**Wednesday, February 9, 2022**  
**Wednesday, March 9, 2022**  
**Wednesday, April 13, 2022**  
**Wednesday, June 8, 2022**  
**Wednesday, September 14, 2022**  
**Wednesday, October 12, 2022**  
**Wednesday, November 9, 2022**

Moved by C. O'Hare and seconded by S. Murphy

*Carried*

**7. UNFINISHED BUSINESS:**

7.1 2022 Budget –  
**Motion #2021- 100**

We the Board accepts the 2022 Budget, as presented. Be approved.

Moved by C. O'Hare and seconded by D. McCann

*Carried*

7.2 Budget Building Breakdown for 2021 and 2022

R. Orr discussed the cost of running the building in the past 2 years; approximately \$57,000 in expenses was spent in 2022 and this was low because of Covid-19; The Library was not being fully open, therefore, saving on heat and electricity.

Also R. Orr asked for another quote for the three roof top furnaces/AC and the price has gone up by 73%.. A discussion took place with all board members and it was agreed that something has to be done with the building repairs and the day to day maintenance of the building essentials should be discussed with the Town of Parry Sound Council.

**8. FINANCIAL:**

**8.1: Treasurer's Report**

**Motion #2021 - 101**

We the Board accepts the Treasurer's report of Disbursements as presented from October 1 to 31, 2021 for the amount of \$30,820.09 as presented be approved.

Moved by D. McCann and seconded by L. Gregory

*Carried*

**9. CEO REPORT:**

R. Orr mentioned that the staff is collecting holiday cards to be sent out to all the senior homes in the Parry Sound community before Christmas and welcome volunteers to write a message in the cards. C. O'Hare and J. Hoddy volunteered to assist in writing messages in the cards. (See Poster)

A poster was attached with the board package, promoting Holiday Mystery Book Bags this will be from November 16<sup>th</sup> to December 21<sup>st</sup>.

R. Orr mentioned that the Parry Sound Public Library will be receiving a Connectivity Reimbursement 2021 grant from SOL's., approximately \$1,428

R. Orr mentioned that the Children's PSPL Kid's Portal: Escape into Knowledge- Fundraiser is on target. We are still waiting for results of some grants.

R. Orr also mentioned that all three toilets overflowed at the same time. It was a very strange coincidence. Plumbers were called and they snaked the toilet but couldn't find the problem.

Congratulations to D. McCann for his new published book, the "*Story of the first of broadcasting in Sudbury*" and also we congratulate Selena Martens for publishing her first book on poems, *Skull Moss*.

R. Orr will be advertising for the children's vacancy position next week and hopefully a new person will start in February 2022.

On a lighter note the library received a donation of \$100 from Elizabeth Weeks and said the following: "Excellent work! My grandchildren Audrey and Adam Labath benefit from your hard work."

**10. Other Discussion** – Board members thanked everyone and wish everyone happy holidays.

**NEXT MEETING AND AJOURNMENT –**

**MOTION #2021 -102**

That we the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:15 a.m.  
Moved by S. Hedar and seconded by J. Hoddy ***Carried***

**Next meeting February 9, 2022 Zoom**