

*Parry Sound
Public Library*



MINUTES OF THE MEETING OF June 21, 2016

Present: Terry Zanussi, Susan Murphy, Nicole Pullbrook, Jim Marshall

Regrets: Alison Scarrow, Keith Saulnier, Merry Bridges, Colleen O'Hare,

Staff Present: Andrea Gaspar, Selena Martens

The Parry Sound Public Library Board met Tuesday, June 21, 2016 at the Parry Sound Public Library at 8:45 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:50 a.m.

2. APPROVAL OF AGENDA

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy to approve the Agenda.

CARRIED

3. DECLARATION OF ANY PECUNIARY INTEREST

None declared.

4. MINUTES

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Minutes of the Board meeting held on May 17, 2016 be adopted.

CARRIED

5. UNFINISHED BUSINESS

i. C.C. Johnson Investments (Presentation by Trevor Pinn)

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED BY Susan Murphy that the CEO is directed to invest the principal of the C.C. Johnson Fund currently held as a cash balance of \$67,766.58 in the L.A.S One Investment Program with Jim Marshall as a signing authority. CARRIED

ii. Strategic Plan

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the CEO implement the

Library Survey to gather information for the Strategic Plan. CARRIED

6. NEW BUSINESS

i. Policy Approval

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Susan Murphy that the Financial Control/Oversight Policy GOV-01 be approved. CARRIED

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall that the Whistleblowing Policy HR-13 be approved. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the CEO be directed to release the Press Release on or about July 20, 2016. CARRIED

7. CORRESPONDENCE

- i. Submission request for Public Library Service Award 2016 by the Minister of Tourism Culture and Sport
- ii. OLS-N submission request for an Award to Recognize Excellence in a Northern Public Library

8. FINANCIAL REPORTS

RESOLUTION:

MOVED BY Susan Murphy and SECONDED by Nicole Pullbrook that the Accounts Payable in the amount of \$28,379.75 for May 2016 be approved. CARRIED

RESOLUTION:

MOVED by Jim Marshall and SECONDED by Nicole Pullbrook that the Revenue and Expense Report for May 2016 be received. CARRIED

9. CHIEF EXECUTIVE OFFICER'S REPORT

RESOLUTION:

MOVED by Nicole Pullbrook and SECONDED by Jim Marshall that the CEO Report be received. CARRIED

10. OTHER REPORTS

- i. Programming Report – Ashleigh Laughren.
- ii. Board Governance Seminar Report – Andrea Gaspar & Colleen O'Hare

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the Programming Report and the Board Governance Seminar Report be received. CARRIED

11.OTHER BUSINESS

12.CLOSED SESSION

RESOLUTION:

MOVED by Susan Murphy and SECONDED by Nicole Pullbrook that the Board will move into Closed Session to deal with personnel matters. CARRIED

13. NEXT MEETING & ADJOURNMENT

The meeting was adjourned at 10:10 a.m.

The next Board Meeting: **Tuesday, September 20, 2016 at 8:45: a.m.** at the Parry Sound Public Library.



Terry Zanussi, Chair



Andrea Gaspar, C.E.O.