



PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, November 13, 2024 @ 9:00 a.m.

PRESENT: Tom Lundy – Chair, the Township of The Archipelago Rep., Susan Murphy – Vice Chair, Carling Township Rep., Doug McCann, Town of Parry Sound Council Rep., Sandy Bishop, Karen Walker, Alhan Rahimi, Jonathan Baxter, Stephen Heder

Regrets: Joe Ryman, Municipality of McDougall Rep.

STAFF: Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement

1. CALL TO ORDER at 9:02 a.m.

2. APPROVAL OF AGENDA

Motion #2024 – 293

That we, the Parry Sound Public Library Board, accept and approve the November 13, 2024, agenda, as circulated to all members to be approved.

Moved by: K. Walker seconded by D. McCann

Carried

3. DECLARATIONS OF CONFLICTS OF INTEREST – None

4. APPROVAL OF CONSENT AGENDA:

Motion #2024 – 294

That we, the Parry Sound Public Library Board, approve the November 13, 2024, consent agenda, including the Minutes of the Meeting of October 09, 2024, as circulated to all members to be approved.

Moved by: K. Walker and seconded by S. Murphy

Carried

4.1 Minutes:

- a) Minutes of the Meeting of October 09, 2024.

5. IN-CAMERA SESSION – NOT NECESSARY

6. NEW BUSINESS AND ITEMS FOR DISCUSSION

6.1 2025 Library Board Meeting Dates

Motion #2024-295

That we, the Parry Sound Public Library Board, accept the following schedule for 2025 Board Meeting dates:

Wednesday, January 15, 2025, at 9:00 a.m.

Wednesday, April 09, 2025, at 9:00 a.m.

Wednesday, May 14, 2025, at 9:00 a.m.

Wednesday, June 11, 2025, at 9:00 a.m.

Wednesday, September 10, 2025, at 9:00 a.m.

Wednesday, October 08, 2025, at 9:00 a.m.
Wednesday, November 12, 2025, at 9:00 a.m.

Moved by: S. Heder and seconded by A. Rahimi

Carried

6.2 Transfer from Bequest/ONE Investment

Motion#2024-296

That we, the Parry Sound Public Library Board, approve the transfer of \$12,000.00 from the One Investment to the Library's Current Account #7306016 to cover the cost of book purchases for 2024, as per the 2024 Library Budget

Moved by: K. Walker and seconded by S. Bishop

Carried

6.3 Annual Report

Motion #2024-297

That we, the Parry Sound Public Library Board, accept and approve the 2024 Annual Report as presented.

Moved by: S. Heder and seconded by A. Rahimi

6.4 Deputation Dates

The Library Board was informed that the CEO and Manager would be presenting the 2024 Annual Report and 2025 Library Budget on the following deputation dates:

Township of Carling – December 10th at 9:00 a.m.
Township of The Archipelago – December 13th at 9:15 a.m.
Town of Parry Sound – December 17th at 7:00 p.m.
Municipality of McDougall – December 18th at 7:00 p.m.

7 UNFINISHED BUSINESS

7.1 Building Update – initial meeting with Brenda Ryan of FAD Architects

Tom Lundy, Stephen Heder, Selena Martens, and Rola Fraser met with architect Brenda Ryan on Monday, October 21st, 2024, for an initial consultation regarding accessibility and possibility of installing a left-type device.

There was discussion regarding the kitchenette at the back of the auditorium, and whether it could be renovated in conjunction with the possible future installation of an elevator/lift.

8. FINANCIAL STATEMENTS:

Motion #2024 – 298

That we, the Parry Sound Public Library Board, accept and approve the Treasurer's Report of disbursements as presented, from September 01 to September 31, 2024, in the amount of \$36,596.34.

Moved by S. Murphy and seconded by S. Heder

Carried

9. CEO REPORT:

9.1 The Library Board received the CEO's report.

9.2 The Library Board received the Third Quarter Statistics breakdown.

10. OTHER DISCUSSION:

Library Staff were asked about the continued safety concern of the emergency exit stairwell. There has been a decrease in activity, as several trespass notices have been issued.

The Parry Sound Public Library Board would like to nominate Richard Young for the Order of Parry Sound. Staff were instructed to contact Rebecca Johnson regarding details on nominations.

Councilor McCann is on the Downtown Quality Experience Committee and asked if Library Staff could participate in the CamSAFE Program in conjunction with the Ontario Provincial Police.

Library Staff were asked about the possibility of expanding the eBook collection available through Libby.

Library Staff were asked to use larger font sizes on reports and spreadsheets.

NEXT MEETING AND ADJOURNMENT –

Motion #2024-299

That we, the Parry Sound Public Library Board, accept a motion to adjourn the Board Meeting at 9:56 a.m.

Moved by D. McCann and seconded by S. Heder

Carried

Next meeting Wednesday, January 15, 2025, 9:00 a.m.