



# PARRY SOUND PUBLIC LIBRARY BOARD MEETING

Wednesday, June 12, 2024 @ 9:00 a.m.

**PRESENT:** Tom Lundy – Chair, Archipelago Rep., Susan Murphy – Vice Chair, Carling Township Rep., Doug McCann, Town of Parry Sound Council Rep., Stephen Heder, Karen Walker, Sandy Bishop, Alhan Rahimi  
**Regrets:** Joe Ryman, Municipality of McDougall Rep., Jonathan Baxter  
**STAFF:** Selena Martens, C.E.O., Rolanda Fraser, Manager, Collections & Community Engagement  
**Guest:** Kaleb Embury, Manager, BDO (via Zoom)

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**1. CALL TO ORDER at 9:00 a.m.**

**2. APPROVAL OF AGENDA**

**Motion #2024 – 265**

That we, the Parry Sound Public Library Board, accept the June 12, 2024, agenda, as circulated to all members to be approved.

Moved by: S. Heder seconded by D. McCann

*Carried*

**3. DECLARATIONS OF CONFLICTS OF INTEREST – None**

**4. APPROVAL OF CONSENT AGENDA:**

**Motion #2024 – 266**

That we, the Parry Sound Public Library Board, approve the May 08, 2024, consent agenda, including the Minutes of the Meeting of April 10, 2024, as circulated to all members to be approved.

Moved by: S. Murphy and seconded by S. Bishop

*Carried*

**4.1 Minutes:**

a) Minutes of the Meeting of May 08, 2024.

**4.2 Correspondence – Meaghan Morrison, Town of Parry Sound.**

**5. IN-CAMERA SESSION - NOT NECESSARY**

**6. NEW BUSINESS AND ITEMS FOR DISCUSSION**

**6.1 2023 Library Audit with BDO**

Kaleb Embury of BDO presented the 2023 Audited Financial Statements to the Library Board over Zoom.

**Motion #2024-267**

That we, the Parry Sound Public Library Board, accept and approve the 2023 Audited Financial Statements prepared by BDO.

Moved by: K. Walker and seconded by S. Heder.

**7. UNFINISHED BUSINESS:**

**7.1 2024 Budget – reduction from the Town of Parry Sound**

**Motion #2024-268**

That we, the Parry Sound Public Library Board, approve the following amendment to the 2024 Library Operating Budget:

\$10,000 less in Revenue from the Town of Parry Sound and \$10,000 less in Book Expenditures.

Moved by S. Murphy and seconded by D. McCann

*Carried*

**8. FINANCIAL STATEMENTS:**

**Motion #2024 – 269**

That we, the Parry Sound Public Library Board, accept and approve the Treasurer’s Report of disbursements as presented, from April 01 to April 30, 2023, in the amount of \$40,017.66.

Moved by A. Rahimi and Seconded by K. Walker

*Carried*

**9. CEO REPORT:**

The Library Board received the CEO’s report.

**10. OTHER DISCUSSION:**

The CEO was asked to send the board members the staff’s suggestions for the Foundational Policy review over the summer, ahead of the September meeting.

**NEXT MEETING AND ADJOURNMENT –**

**Motion #2024-270**

That we, the Parry Sound Public Library Board, accept a motion to adjourn the board meeting at 10:00 a.m.

Moved by S. Bishop and seconded by K. Walker

*Carried*

**Next meeting Wednesday, September 11, 2024 @ 9:00 a.m. @ The Library**